

**ARIZONA STATE BOARD OF TECHNICAL REGISTRATION
NOTICE AND AGENDA FOR
EXECUTIVE DIRECTOR HIRING COMMITTEE MEETING**

Thursday, March 18, 2021 beginning at 12:00 p.m.
1110 W. Washington, Conference Room #240
Phoenix, AZ 85007

1. **CALL TO ORDER** – 12:03pm
2. **ROLL CALL**

Telephonic – Carmen Wyckoff, Andrew Everroad, Stephen Noel
Staff – Robert Stam, Douglas Parlin, Melissa Cornelius
AAG – Scott Donald

3. **CALL TO THE PUBLIC**

No one appeared before the Committee.

4. **COMMITTEE TASKS**

The majority or a quorum of the Committee may vote to hold an Executive Session to review confidential records exempt by law from public inspection, pursuant to A.R.S. § 38-431.03(A)(2); and, to obtain legal advice regarding any of the items on the agenda, pursuant to A.R.S. § 38-431.03(A)(3) regarding agenda item 4(A),(B), (C),(D) and (E).

Review, Consideration, and Possible Action on the following:

- A. Approve, modify and/or reject, Previous Committee Meeting Minutes
 1. 3-12-2021 Meeting Minutes

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

2. 3-16-2021 Meeting Minutes

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

3. 3-17-2021 Meeting Minutes

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

- B. Approve, modify and/or reject, Previous Committee Executive Session Minutes
 1. 3-16-2021 Executive Session Minutes A

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

2. 3-16-2021 Executive Session Minutes B

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

3. 3-16-2021 Executive Session Minutes C

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

4. 3-17-2021 Executive Session Minutes A

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

5. 3-17-2021 Executive Session Minutes B

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

6. 3-17-2021 Executive Session Minutes C

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

7. 3-17-2021 Executive Session Minutes D

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

8. 3-17-2021 Executive Session Minutes E

Mr. Noel moved and Mr. Everroad seconded to approve the minutes; motion carried unanimously.

C. Selection of candidates the Board will interview at its regularly scheduled meeting on March 23, 2021

Mr. Everroad moved and Mr. Noel seconded to enter executive session at 12:07pm to review confidential records exempt by law from public inspection and to obtain legal advice regarding agenda items 4C and 4E; motion carried unanimously.

The Committee returned to open session at 1:26pm.

Mr. Noel moved and Mr. Everrod seconded to select Judith Stapley, Gary Nelson, and Thomas Salow as the final candidates for the Board to interview at its March 23, 2021 Board Meeting; motion carried unanimously.

D. Discussion, Selection and Recommendation to the Board of Procedure for Conduct of the Final Interviews

The Committee discussed the following Procedure for Conduct of the Final Interviews: The candidate will submit by Monday March 22, 2021, a short written response detailing why they are applying for this position, why are they leaving their current position and their experience with regulating professions or individuals for the Board to consider; the candidate will give a three to five minute introduction; the Board will ask each candidate 10 questions, the candidate will have three-minutes to respond to each; and, the candidate will have five minutes at the end of the interview to ask questions of the Board.

Mr. Noel moved and Mr. Everroad seconded to recommend the format as discussed to the Board; motion carried unanimously.

E. Discussion, Drafting, Selection and Recommendation to the Board of Final Interview Questions

Ms. Wyckoff moved and Mr. Noel seconded to recommend the final interview questions prepared during the executive session to the Board; motion carried unanimously.

5. SUGGESTED TOPICS FOR FUTURE MEETING AGENDAS.

Nothing discussed

6. MEETING ADJOURNMENT – 1:53pm


Carmen Wyckoff, Committee Chair