

**ARIZONA STATE BOARD OF TECHNICAL REGISTRATION  
MINUTES FOR  
EXECUTIVE DIRECTOR HIRING COMMITTEE MEETING**

Wednesday, March 17, 2021 beginning at 12:00 p.m.  
1110 W. Washington, Conference Room #240  
Phoenix, AZ 85007

**1. CALL TO ORDER – 12:00pm**

**2. ROLL CALL**

**Telephonic** – Carmen Wyckoff, Andrew Everroad, Stephen Noel  
**Staff** – Robert Stam, Douglas Parlin, Melissa Cornelius  
**AAG** – Scott Donald

**3. CALL TO THE PUBLIC**

No one appeared before the Committee.

**4. COMMITTEE TASKS**

*The majority or a quorum of the Committee may vote to hold an Executive Session to review confidential records exempt by law from public inspection, pursuant to A.R.S. § 38-431.03(A)(2); and, to obtain legal advice regarding any of the items on the agenda, pursuant to A.R.S. § 38-431.03(A)(3) regarding agenda item 4(A).*

Review, Consideration, and Possible Action on the following:

**A. Conduct Interview of Initial Job Candidates**

**1. Erin Cohen**

Ms. Wyckoff moved and Mr. Everroad seconded to enter executive session at 12:01pm to interview Erin Cohen, review confidential records exempt by law from public inspection and to obtain legal advice; motion carried unanimously.

The Committee returned to open session at 12:27pm.

**2. Brittany Chipley**

Ms. Wyckoff moved and Mr. Everroad seconded to enter executive session at 12:28pm to interview Brittany Chipley, review confidential records exempt by law from public inspection and to obtain legal advice; motion carried unanimously.

The Committee returned to open session at 12:56pm.

3. Judith Stapley

Ms. Wyckoff moved and Mr. Everroad seconded to enter executive session at 12:58pm to interview Judith Stapley, review confidential records exempt by law from public inspection and to obtain legal advice; motion carried unanimously.

The Committee returned to open session at 1:42pm

The Committee took a break at 1:43pm and returned at 1:55pm.

4. Gary Nelson

Ms. Wyckoff stated that she knew Mr. Nelson but could be fair and impartial.

Ms. Wyckoff moved and Mr. Everroad seconded to enter executive session at 1:56pm to interview Gary Nelson, review confidential records exempt by law from public inspection and to obtain legal advice; motion carried unanimously.

The Committee returned to open session at 2:32pm.

5. Sylvie Donaldson

Ms. Wyckoff moved and Mr. Everroad seconded to enter executive session at 2:33pm to interview Sylvie Donaldson, review confidential records exempt by law from public inspection and to obtain legal advice; motion carried unanimously.

The Committee returned to open session at 3:06pm

**5. SUGGESTED TOPICS FOR FUTURE MEETING AGENDAS.**

Meeting Minutes, Selection of Candidates, Conduct of Final Interviews, Final Interview Questions

**6. MEETING ADJOURNMENT – 3:08pm**

  
Carmen Wyckoff, Committee Chair