



State of Arizona

BOARD OF TECHNICAL REGISTRATION

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007 (602)364-4930 FAX: (602)364-4931 <https://btr.az.gov/>

Waiver of Initial Application Fee

A.R.S. § 41-1080.01 states "an agency shall waive any fee charged for an initial license for any individual applicant whose family income does not exceed two hundred percent of the federal poverty guidelines if the individual is applying for that specific license in this state for the first time."

Instructions:

- Failure to respond to all questions will result in an automatic denial of your fee waiver request.
- If you have not filed a Federal Tax Return, you will not be considered for the fee waiver.
- Please submit your fee waiver request in conjunction with your application. Please do not include an application fee. If your waiver is denied, the Board will request the fee at that time.
- The Application for Waiver form, Federal Tax Return(s), must be submitted together. Failure to submit all documents at the same time will result in the waiver being denied.
 - Spouse's Federal Tax Return must also be submitted, if married and not legally separated.
- Please allow 5-7 business days of receipt of your request to receive a decision and allow sufficient time for our office to process your fee waiver request. You will be notified by email if you qualify for the waiver after all documents are received.



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Application Fee Waiver Form

Applicant's Legal Name (Last, First, Middle)

Street Address

City, State, ZIP Code

Email Address

Primary Phone Number

Marital Status

Single

Married

Separated

Divorced

Widowed

Filing Status

Single

Head of
Household

Married
Filing Jointly

Married
Filing Separately

Qualified Widow
with Dependents

Spouse's Legal Name (Last, First, Middle)

Street Address

City, State, ZIP Code

Email Address

Primary Phone Number

VERIFICATION BY OATH OR AFFIRMATION OR DECLARATION

The undersigned declares under penalty of perjury under the laws of Arizona, that he/she:

- Is the person referred to in the foregoing application;
- That the statements are true in every respect to the best of his/her knowledge;
- That he/she has not suppressed any information that would affect this application;
- That he/she has read and understands that failure to disclose the requested information or disclosure of false information or disclosure of misleading information may constitute fraud and may result in denial of licensure/certification or disciplinary action, up to and including revocation, taken against an issued license or certificate;

Applicant's Signature

Date