



**State of Arizona
Board of Technical Registration**

1110 W. Washington, Suite 240 Phoenix, Arizona 85007
(602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov>

Professional Renewal Form

All areas of this form must be completed or renewal will be returned and may result in penalty fees being added.

Please complete the following:

BUSINESS/EMPLOYER:

Name: _____
 Email: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Birth Date: _____

HOME:

Name: _____
 Email: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Soc. Sec.# : _____

(Birth Date and Social Security # are optional if provided to the Board with prior renewal)

Please Return This Renewal Form With Your Payment For:

Registration No: _____
 Category: _____
 Current Expiration Date: _____

Renewal Fee : _____
 Penalty : _____
 Total Submitted : _____

Any renewal fee received after the expiration date shown will be subject to a penalty fee. The penalty fee is \$37.50 during the first 12 months of delinquency.

Exemption from payment of Renewal Fee:

Check one: Please place my license in **Inactive** status Please place my license in **Retired** status

I understand that:

- **I cannot perform or practice** services in the State of Arizona **while in this status**;
- I will not have to pay renewal fees while in this status;
- I may request return to *Active* status at any time by filling out a short form application and payment of a three year renewal fee as long as I continue to practice in the profession, either in another jurisdiction or in in an exempt position;
- I understand that the Board may require re-examination after 5 years of non-practice (A.R.S. 32-127(H));
- **I understand that if I am in *Expired* status, I cannot place my license in *Inactive* or *Retired* status.**

Questions to be completed by all registrants:

Have you been convicted of a felony or misdemeanor other than a minor traffic violation since your last renewal? If you answer yes, you must attach the official court documents. YES NO

NOTE: *Alcohol and drug-related offenses that occur when driving or riding in an automobile (i.e., DUI, DWI, OWI, etc) are NOT considered minor traffic violations.*

Has any regulatory agency determined that you violated any of their statutes or rules pertaining to practice of your profession? YES NO

Have you been disciplined by any regulatory agency since your last renewal? YES NO

Do you have any pending investigation by any regulatory agency at this time? YES NO

For any questions answered yes, please provide written explanation and attach relevant documentation.

Making a false unsworn statement is a misdemeanor punishable by fine or imprisonment. A.R.S. 13-2704.

Signature: _____ Date: _____

Internal Use only:

Receipt Number: _____ Amount Paid: _____

Criminal History Check Completed	
No Further Action Required	<input type="checkbox"/>
Further Information Required	<input type="checkbox"/>
Initials: _____	
Date: _____	