



STATE OF ARIZONA BOARD OF TECHNICAL REGISTRATION

1110 W. Washington St., Suite 240, Phoenix, Arizona 85007, (602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov>

APPLICATION FOR PROFESSIONAL ENGINEERING REGISTRATION

PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK

APPLICATION FEE \$100.00

1. GENERAL INFORMATION

Name: Last _____ First _____ Middle _____

Date of Birth _____ Social Security # (Mandatory) _____

Residence Address _____ Apt/Suite/Unit: _____

City, State, Zip/Postal Code _____ Tel.# _____

Mailing Address: _____

Mailing City, State, Zip: _____

Business Name: _____

Business Address: _____ Suite/Unit: _____

City, State, Zip/Postal Code _____ Tel.# _____

Email _____

Please specify desired branch _____

Current Arizona registration/certification # _____ Engineering Branch _____

If you have been legally known by another name(s) list here with explanation and provide documentation:

2. BACKGROUND

If the answer to any of the following questions is "yes," please attach a detailed explanatory statement (use additional sheets if necessary) *and related official documentation* in accordance with A.A.C. R4-30-201.

Please refer to the "[Important Notice to Applicants](#)" in the Instructions.

1. Have you ever been the subject of professional disciplinary action for any license you hold, or do you now have such action pending against you in any state or jurisdiction (including Arizona)? Yes No

2. Have you ever been arrested for or convicted of a criminal offense including misdemeanors such as DUI? Even if on appeal, you must disclose. Yes No
(*"Set aside" or "expunged" convictions and "no contest" or "nolo contendere" pleas MUST be reported.*)

Internal Use Only

Receipt Number: _____ Amount Paid: _____

Criminal History Check Completed

No Further Action Required

Further Information Required

Initials: _____

Date: _____

Applicant Name _____

3. PREVIOUS PROFESSIONAL REGISTRATIONS/CERTIFICATIONS

(Issued by each state/jurisdiction)

EXAMSTAKEN:

FE State(s) _____ Year _____

PE State (s) _____ Year _____

SE State (s) _____ Year _____

CURRENT PROFESSIONAL REGISTRATIONS/CERTIFICATIONS: (Please provide a complete list)

| Profession | State/ jurisdiction | Year Reg./Cert. | Reg./Cert.# | How registered/certified - (exam, education and experience, etc.) | Hrs. of Written exam | Active/ Canceled |
|------------|------------------------|--------------------|-------------|--|----------------------------|---------------------|
| | | | | | | |
| | | | | | | |

4. PENDING APPLICATIONSDo you have a professional registration/certification application pending in any other state or jurisdiction? Yes No

If "yes," please list state/jurisdiction _____ Profession/Branch _____

Current Status of Application _____

5. NATIONAL CERTIFICATES OF QUALIFICATIONDo you hold a NCEES certificate? Yes No

*If you answered "Yes" please provide your certificate to the Board and skip Sections 6, 7, and 8.

| Certification Number | Issue Date | Status |
|----------------------|------------|--------|
| | | |

6. EDUCATION

ALL EDUCATION RELEVANT TO THIS APPLICATION MUST BE VERIFIED BY CERTIFIED TRANSCRIPTS FORWARDED DIRECTLY FROM THE REGISTRAR'S OFFICE OF THE COLLEGE OR UNIVERSITY ATTENDED. Transcripts of non-degreed applicants other than seniors claiming educational credit must be forwarded and received, including an outline of the nature and extent of studies, prior to admission to examination (seniors should not have transcripts forwarded until a degree has been awarded).

| Name and Location of Institution | Years: From-To | Date Graduated | Major/Minor | Type of Degree |
|----------------------------------|----------------|----------------|-------------|----------------|
| | TO | | | |
| | TO | | | |

7. QUALIFYING EXPERIENCE

The applicant's current and former employers must verify all experience on the Certificate of Experience Record and Reference forms provided to them. Experience must be gained in accordance with A.R.S. 32-122.01. If experience was not gained under a professional registrant, provide your reference's resume along with the Certificate of Experience Record and Reference form Pursuant to A.A.C. R4-30-201 (A)(11)(12)(14). If you cannot supply the names and addresses of three supervisors, you must provide to the Board a written, sworn statement explaining the inability to provide this information; See Section 8.

Employment dates on the Certificate of Experience forms must match dates in the Qualifying Experience Section.

| | |
|--|---------------------|
| Employment Dates: From _____ To _____ | Job Title: |
| Name And Current Address Of Employer: | |
| Supervisor's Name: | Supervisor's Title: |
| Average Number Of Hours Worked Weekly: | |

| | |
|--|---------------------|
| Employment Dates: From _____ To _____ | Job Title: |
| Name And Current Address Of Employer: | |
| Supervisor's Name: | Supervisor's Title: |
| Average Number Of Hours Worked Weekly: | |

| | |
|--|---------------------|
| Employment Dates: From _____ To _____ | Job Title: |
| Name And Current Address Of Employer: | |
| Supervisor's Name: | Supervisor's Title: |
| Average Number Of Hours Worked Weekly: | |

| | |
|--|---------------------|
| Employment Dates: From _____ To _____ | Job Title: |
| Name And Current Address Of Employer: | |
| Supervisor's Name: | Supervisor's Title: |
| Average Number Of Hours Worked Weekly: | |

Applicant Name _____

8. REFERENCES

If you cannot supply the names and addresses of three supervisors, provide an explanation in the space below the table, and list the names and addresses here of three personal references unrelated to you, at least two of whom shall be registered/certified in the category in which registration/certification is sought. Have your references verify your qualifications on the Certificate of Experience Record and Reference form. Pursuant to A.A.C. R4-30-201 (A)(11)(12)(14).

| Name | Address and Telephone Number | Position |
|------|------------------------------|----------|
| | | |
| | | |
| | | |

9. CERTIFICATION/RELEASE

I certify the information contained in this application to be accurate, true and complete to the best of my knowledge.

I authorize any individual, company or institution with whom I have been associated to furnish the Arizona State Board of Technical Registration with any information concerning my qualifications for professional registration/certification in Arizona which they have on record or otherwise possess, and release the individual, company or institution and all individuals from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

The Board will verify your answers by searching public records databases. If the Board determines that any of your answers are incorrect, you may become the subject of investigation.

Signature of Applicant

Date

NOTICE

Knowingly making a false statement in connection with this application may be cause for denial of this application and/or referral for criminal prosecution.

Arizona Revised Statutes ("A.R.S.") 41-1030(B) states that "[a]n agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition."

A.R.S. 41-1030(D) states that "[t]his section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section."

A.R.S. 41-1030(E) states that "[a] state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy."

A.R.S. 41-1030(F) states that "[t]his section does not abrogate the immunity provided by section 12-820.01 or 12-820.02."