



State of Arizona
Board of Technical Registration
 1110 W. Washington, Suite 240,
 Phoenix, Arizona 85007 (602) 364-4930
 FAX: (602) 364-4931 <https://btr.az.gov>

Home Inspector Registration Renewal Notice

All areas of this form must be completed or renewal will be returned and may result in penalty fees being added.

Please complete the following:

BUSINESS/EMPLOYER:

Name: _____
 Email: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Birth Date: _____

HOME:

Name: _____
 Email: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Soc. Sec.# : _____

(Birth Date and Social Security # is required even if provided to the Board with prior renewal)

Please Return This Renewal Form With Your Payment For:

Registration No: _____
 Current Expiration Date: _____

Renewal Fee : _____
 Penalty : _____
 Total Submitted : _____

Any renewal fee received after the expiration date shown will be subject to a penalty fee. The penalty fee is \$12.50 during the first 12 months of delinquency.

Questions to be completed by all registrants:

1. Have you been convicted of a felony or misdemeanor other than a minor traffic violation since your last renewal? If you answer yes, you must attach the official court documents. YES NO
NOTE: Alcohol and drug-related offenses that occur when driving or riding in an automobile (i.e., DUI, DWI, OWI, etc.) are NOT considered minor traffic violations.
2. Have you been investigated and/or disciplined by any regulatory agency since your last renewal? YES NO
3. Do you have any pending investigation by any regulatory agency at this time? YES NO
 For any questions answered yes, please provide written explanation and attach relevant documentation.

Making a false unsworn statement is a misdemeanor punishable by fine or imprisonment. A.R.S. 13-2704.

Signature: _____ Date: _____

The Board will verify your answers by searching public records databases. If the Board determines that any of your answers are incorrect, you may become the subject of investigation.

Internal Use Only

Receipt Number: _____ Amount Paid: _____

Revised 5/5/2015

Criminal History Check Completed	
No Further Action Required	<input type="checkbox"/>
Further Information Required	<input type="checkbox"/>
Initials:	_____
Date:	_____

Renewal Form Instructions

Year	The year starts on the day following the expiration date of your current certificate.
Name/ Address box	Please fill in both Home and Business addresses. Check the appropriate box indicating at which address you prefer to receive official correspondence from the Board.
Financial Assurance	Copy of current Financial Assurance with the Registrant name on it.
For the period	From the day following expiration of your current certificate To the one year anniversary of the current expiration date.
Penalty (due now)	\$12.50 for part of year the renewal is currently overdue (past the expiration date indicated on the certificate being renewed).
Total Submitted	Sum of the Renewal fee, Penalty (due now). This total is the amount that must accompany your renewal.
Exemption from payment of Renewal Fee	If either situation applies, check the application box. No fee is required if you are applying to change the status of this certificate to either of these categories.
Questions to be completed by all registrants	Answer each of the questions by checking the appropriate box. All questions must be answered in order for the renewal to be processed.

Please return this renewal form along with your payment and either a copy of your current bond or error and omission insurance per R4-30-24(D).