



State of Arizona
BOARD OF TECHNICAL REGISTRATION

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007
(602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov/>

David Swartz, Chairperson/Home Inspector • Peter Leeds, Home Inspector • Paul Staron, Home Inspector
Aaron Green, Public Member • Michael Kolejka, Architect

MINUTES FOR
HOME INSPECTOR RULES AND STANDARDS COMMITTEE SESSION MEETING

Tuesday, February 15, 2022, beginning at 9:30 a.m.
1110 W. Washington, Conference Room #240
Phoenix, AZ 85007

1. **CALL TO ORDER** – 9:30am
2. **ROLL CALL**

COMMITTEE MEMBERS PRESENT

Roger Skaggs - Home Inspector
Peter Leeds – Acting Chair / Home Inspector
Paul Staron - Home Inspector
Vacant. - Public Member
Michael Kolejka – Architect (telephonic). Arrived at 9:38am and left the meeting at 12:58pm.

BOARD STAFF PRESENT

Judith Stapley - Executive Director
Kurt Winter - Deputy Director
Julie Pham - Licensing Manager

ASSISTANT ATTORNEY GENERAL PRESENT

Scott Donald, Esq.

3. **CALL TO THE PUBLIC**

No one appeared before the Committee.

4. **ADOPTION OF MINUTES**

Review, Consideration and Possible Action on the following:

- A. Approve, modify and/or reject HIRSC Regular Session Minutes
 - a. January 12, 2022 minutes

Mr. Staron moved and Mr. Skaggs seconded to accept the minutes as written; motion carried 3-0. Mr. Kolejka was absent from the vote.

5. REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

A. Selection of HIRSC Chairperson

Mr. Staron moved and Mr. Skaggs seconded to select Peter Leeds as chairperson of the HIRSC Committee; motion carried 3-0. Mr. Kolejka was absent from the vote.

B. Home Inspector Standards of Professional Practice Revision (ongoing)

The Committee discussed revisions/additions to the Standards of Practice. After discussion, the Committee asked that the Arizona Chapter of the American Society of Home Inspectors review the Committee's work.

The Committee took a break at 11:58am and returned at 12:08pm.

C. Possible Rules Clarification and/or Rules Revision to be incorporated into a Rules Package for recommendation to the Board

- a. Home Inspector Definitions A.A.C. R4-30-102
- b. Home Inspector Certification A.A.C. R4-30-247
- c. Home Inspector Rules of Professional Conduct A.A.C. R4-30-301.01

Nothing discussed.

6. COMMITTEE CHAIRMAN'S REPORT

Nothing to discuss


7. FUTURE AGENDA ITEMS

5b, 5c, E&O Policies

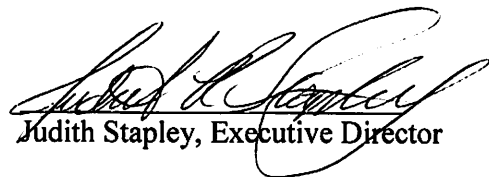
8. FUTURE MEETINGS

April 13, 2022

9. ADJOURNMENT – 2:11pm



Peter Leeds, Acting Chair



Judith Stapley, Executive Director