

MINUTES

Arizona State Board of Technical Registration
1110 W. Washington Street, Suite 240
Phoenix, Arizona 85007

HOME INSPECTOR RULES AND STANDARDS COMMITTEE

February 14, 2017 - 9:30 a.m.

1. **CALL TO ORDER** – 9:35am
2. **ROLL CALL** – **Present:** Andrew Everroad, Randy West, Peter Leeds, David Swartz.
Absent: Jason Madison **Guest:** Le Roy Brady **Staff:** Melissa Cornelius, Patrice Pritzl,
Douglas Parlin, Travis Holbrook

3. **CALL TO THE PUBLIC**

No one appeared before the Committee.

4. **ADOPTION OF MINUTES**

Review, Consideration and Possible Action on the following:

- A. Approve, modify and/or reject October 23, 2016 minutes.

Mr. Leeds moved and Mr. West seconded to approved the minutes; motion carried.

5. **REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

- A. Review, Discussion and Recommendation on amendments to Rules:
 - a. R4-30-102

Committee discussed the possible addition of the Report Checklist Supplement to the Rules definitions. Committee agreed to include it as a means of defining the term 'Report Checklist Supplement.' Committee discussed mandating that a home inspection be written and never verbal. The Committee decided that the standards already have this requirement.

- b. R4-30-247

Committee discussed mandating that an applicant's home inspection report for application submittal include at least one immediate major repair defined in the standards. Committee agreed to mandate the inclusion.

c. R-430-301.01

Committee agreed to the proposed rule changes.

Mr. Leeds moved and Mr. West seconded to approve the submittal of proposed rule changes to the Board for approval; motion carried.

B. Discussion and Recommendation on verbal/abbreviated home inspection reports

Mr. Leeds opined that abbreviated reports were business matters and not a rules matter and therefore not an issue for the Board. Mr. West indicated that placing language at the beginning of a report detailing for whom the report was written and the duration in which the report is valid would alleviate any potential issues. Mr. Brady opined that education is the best means to prevent any future issues. The Committee indicated its desire to continue this discussion at the next meeting.

6. DIRECTOR'S REPORT

Ms. Cornelius reported that the new computer system is still scheduled to go live at the end of May; she also reported the current statistics regarding home inspectors; and upcoming legislation.

7. COMMITTEE CHAIRMAN'S REPORT

Mr. Swartz reported that he has been in contact with a lobbyist who has informed him that professions won't be consolidated this legislative session.

8. FUTURE AGENDA ITEMS

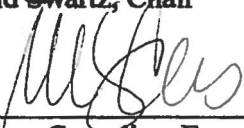
Agenda item 5B

9. FUTURE MEETINGS – May 9, 2017 9:30am

10. ADJOURNMENT – 10:52am



David Swartz, Chair



Melissa Cornelius, Executive Director