



**State of Arizona**  
**BOARD OF TECHNICAL REGISTRATION**

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007  
(602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov/>

- Michael Kolejka, Board Chair, Architect ● Scott Sayles, Board Vice Chair, Civil Engineer
- Bill Nesgood, Board Secretary, Geologist ● Jack Gilmore, Landscape Architect
- Dana Klett, Land Surveyor ● Dr. Clinton Campbell, Public Member
- Jennifer Hobik, Esq, Public Member ● Kileen Lindgren, Public Member
- Stacy Skankey, Esq, Public Member ● Keith Smith, Public Member
- Hayley Bohall, Public Member

**MINUTES FOR REGULAR SESSION MEETING**

1110 W. Washington Street, Board Room 245, Phoenix, Arizona 85007  
**Tuesday, May 21, 2024 –9:00am**

1. **CALL TO ORDER** –The meeting convened at 9:00 a.m., adjourned for a break at 11:06 a.m., reconvened at 11:12 a.m. and adjourned at 12:41 p.m.

2. **ROLL CALL**

**PRESENT**

Michael Kolejka

Scott Sayles

William “Bill” Nesgood

Jack Gilmore

Dana Klett

Stacy Skankey, Esq. –left at 12:27 p.m.

Keith Smith

**VIRTUAL**

Dr. Clinton Campbell –joined at 9:04 a.m.

Jennifer Hobik, Esq.

Kileen Lindgren –left at 10:42 a.m.; rejoined at 11:35 a.m.

Hayley Bohall

3. **CALL TO THE PUBLIC**

No one appeared before the Board.

4. **ADOPTION OF MINUTES**

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 4(A-C).*

A. Approve, modify and/or reject, April 23, 2024 Board meeting minutes.

Mr. Sayles moved and Mr. Nesgood seconded to approve the April 23, 2024 Board meeting minutes, the April 23, 2024 Executive Session meeting minutes and the April 30, 2024 Board meeting minutes; motion carried 10-0.

B. Approve, modify and/or reject, April 23, 2024 Executive Session meeting minutes.

See 4(A).

C. Approve, modify and/or reject, April 30, 2024 Board meeting minutes.

See 4(A).

## 5. CONSENT AGENDA

Items listed on the Consent Agenda will be considered by the Board as a single action item unless a Board Member wishes to remove a specific item for review, discussion, and action separately from the other Consent Agenda items.

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 5(A).*

### A. LICENSING MATTERS

Review, Consideration and Possible Action on the following:

1. Cancel Registrations and Certifications that have been Expired for one Full Renewal Period
2. Grant Applications for Registration/Certification
  - a) Professional Exam unknown
    - 1) Weaver, Robert – Application for Registration as a Civil Engineer #241244
    - 2) Hingoranee, Ramesh – Application for Registration as a Civil Engineer #241399
    - 3) Mulka, Matthew – Application for Registration as an Electrical Engineer #241202
  - b) Certificate(s) of Experience from non-Professionals
    - 1) Cayes, Hannah – Application for Registration as a Geologist #2310449
    - 2) Hinerman, Jack – Application for Registration as a Control Systems Engineer #241429
    - 3) Wilcox, Michael – Application for Registration as an Environmental Engineer #241033
    - 4) Kool, Bennett – Application for Registration as an Electrical Engineer #240126
    - 5) Carpenter, Caden – Application for Registration as an Electrical Engineer #240640
  - c) Council Records – experience under non-Professionals
    - 1) Gilbertson, Trevor – Application for Registration as a Mechanical Engineer #241279
    - 2) Barats, Lee – Application for Registration as an Electrical Engineer #241435
    - 3) Lowery, Waylon – Application for Registration as a Mechanical Engineer #241438
    - 4) Kennedy, John – Application for Registration as a Civil Engineer #241188
    - 5) Layshot, Michelle – Application for Registration as a Civil Engineer #241206
    - 6) Lynn, Brody – Application for Registration as a Mechanical Engineer #241459
    - 7) Encalada Arevalo, Cristian – Application for Registration as an Electrical Engineer #241491
    - 8) Hoath, Julia – Application for Registration as a Civil Engineer #241148
    - 9) Carlson, John – Application for Registration as a Mechanical Engineer #241484
    - 10) Rahman, Md Tawhidur – Application for Registration as a Civil Engineer #241520
    - 11) Schwerin, Timothy – Application for Registration as a Control Systems Engineer #241471
  - d) Background Review
    - 1) Addison, Jeffrey – Application for Registration as a Civil Engineer #241280
    - 2) Blackwell, Justin – Application for Registration as a Civil Engineer #241150
    - 3) Puljic, Tomislav – Application for Registration as a Civil Engineer #241007
    - 4) Stephens, Kyle – Application for Registration as an Architect #241028
    - 5) Karstetter, Clint – Application for Registration as a Civil Engineer #240796
    - 6) Olson, Katelyn – Application for Registration as a Civil Engineer #241302

- 7) Csom, Peter – Application for Certification as a Home Inspector #239869
  - 8) Fike, Paul – Application for Certification as a Home Inspector #240933
  - 9) Holland, James – Application for Registration as an Architect #240998
  - 10) Purser, Taylor – Application for Registration as an Architect #240988
  - 11) Price, Kevin – Application for Registration as an Electrical Engineer #241458
  - 12) Strong, Kristopher – Application for Certification as a Home Inspector #241352
  - e) Disciplinary Action Review
    - 1) Attra, Broderick – Application for Registration as a Civil Engineer #241097
    - 2) Balmelli, Robert – Application for Registration as a Civil Engineer #240725
    - 3) Byrem, Richard – Application for Registration as a Land Surveyor #241318
  - f) Multiple Considerations
    - 1) Raveney, Thomas – Application for Registration as an Electrical Engineer #241433
      - i. Background Review
      - ii. Council Record – experience under non-Professionals
3. Grant Universal Applications for Professional Registration/Certification
    - a) Karttunen, Richard – Application for Registration as a Civil Engineer #241526
  4. Grant Renewal Registration Application(s)
    - a) Background Review
      - 1) Chickanosky, Matthew – Renewal Application for Civil Engineer Registration #73668
      - 2) Rosecrans, Matthew – Renewal Application for Structural Engineer Registration #66296
    - b) Disciplinary Action
      - 1) Hesseltine, Terry – Renewal Application for Mechanical Engineer Registration #59795
      - 2) Martin, William – Renewal Application for Electrical Engineer Registration #59969
      - 3) Cirerol, Jovan – Renewal Application for Home Inspector Certification #73583
  5. Approve Application(s) for Exam Waivers
    - a) Application to waive Fundamental Exam
      - Nothing to consider at this time.
    - b) Application to waive Professional Exam
      - 1) Kiyam, Ali – Application to waive SE II exam #241277
    - c) Multiple Considerations
      - 1) McAllister, Clarence – Application to waive PE Mechanical exam #241058
        - i. Background Review
        - ii. PE Mechanical exam waiver
      - 2) Alexander, Robert – Application to waive FG exam #241498
        - i. Certificate(s) of Experience from non-Professionals
        - ii. FG exam waiver
      - 3) Alexander, Robert – Application to waive PG exam #240343
        - i. Certificate(s) of Experience from non-Professionals
        - ii. PG exam waiver
  6. Approve Application(s) for Exam Authorization
    - a) Certificate(s) of Experience from non-Professionals
      - 1) Gomeniuc, Anton – Application for PE Environmental exam authorization #2310398
      - 2) Garcia Guevara, Julian – Application for PE Civil exam authorization #241060
      - 3) Poulson, Chad – Application for ARE exam authorization #240976
      - 4) Rajachidambaram, Yogesh – Application for FE exam authorization #240887
      - 5) Gutierrez Blanco, Renzo – Application for FE exam authorization #240984

- 6) Pitts, Cody – Application for ARE exam authorization #240973
- 7) Keogh, Shaun – Application for PS exam authorization #241376

7. Grant Applications for In-Training Designation  
Nothing to consider at this time.

Licensing Manager Julie Pham appeared before the Board.

Ms. Skankey moved and Mr. Gilmore seconded to approve all items under the consent agenda; motion carried 10-0.

**6. LICENSING MATTERS**

Review, Consideration and Possible Action on the following:

Nothing to consider at this time.

**7. CONSIDERATION OF CASES REFERRED FOR FORMAL HEARING**

Review, Consideration and Possible Action on the following:

Nothing to consider at this time.

**8. ENFORCEMENT MATTERS**

Review, Consideration and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 8(A-F).*

A. Complaints Proposed for Resolution by Dismissal:

- 1. HI24-023, James Harry, C.H.I. #75930

Ms. Skankey moved and Mr. Sayles seconded to dismiss all cases under agenda item 8A; motion carried 11-0.

- 2. HI24-034, Douglas Groshong, C.H.I. #68903

See 8(A)(1).

- 3. P24-077, Karen Moffitt, Non-Registrant and Equilibrium Mining, Inc., Non-Registrant Firm (*Related Cases P24-078, P24-079, P24-080, P24-081, P24-082*)

See 8(A)(1).

- 4. P24-078, Karl Lawrence, Non-Registrant and Equilibrium Mining, Inc., Non-Registrant Firm (*Related Cases P24-077, P24-079, P24-080, P24-081, P24-082*)

See 8(A)(1).

5. P24-079, Bijan Peik, Non-Registrant and Equilibrium Mining, Inc., Non-Registrant Firm (*Related Cases P24-077, P24-078, P24-080, P24-081, P24-082*)

See 8(A)(1).

6. P24-080, Rita Tsai, Non-Registrant and Equilibrium Mining, Inc., Non-Registrant Firm (*Related Cases P24-077, P24-078, P24-079, P24-081, P24-082*)

See 8(A)(1).

7. P24-081, Karyn Gallant, Non-Registrant and Equilibrium Mining, Inc., Non-Registrant Firm (*Related Cases P24-077, P24-078, P24-079, P24-080, P24-082*)

See 8(A)(1).

8. P24-082, Lorra Duevel, Non-Registrant and Equilibrium Mining, Inc., Non-Registrant Firm (*Related Cases P24-077, P24-078, P24-079, P24-080, P24-081*)

See 8(A)(1).

9. P24-020, James Elson, R.A. #11005

See 8(A)(1).

10. P24-014, Gary Hokanson, R.A. #51987

See 8(A)(1).

**B. Complaints Proposed for Resolution with Letter of Concern:**

1. HI24-027, Frank Campanella, C.H.I. #77003

Investigator Kaitlyn Crawford appeared before the Board.

Mr. Smith moved and Ms. Klett seconded to issue Respondent a Letter of Concern; motion carried 10-1. Ms. Lindgren voted nay.

**C. Complaints Proposed for Resolution with Signed Consent Agreements:**

1. P24-042, Andrew Klakulak, R.L.S. #53696

Investigator Kaitlyn Crawford appeared before the Board.

Ms. Klett moved and Mr. Gilmore seconded to accept Respondent's signed Consent Agreement; motion carried 11-0.

2. P24-031, Brett Broadhead, P.E. (Civil) #58385

Investigator Eric Parriott appeared before the Board.

Mr. Sayles moved and Mr. Gilmore seconded to accept Respondent's signed Consent Agreement; motion carried 11-0.

3. P24-067, Daniel Goss, R.L.A. #19132

Investigator Brandon Eaden appeared before the Board.

Mr. Gilmore moved and Dr. Campbell seconded to accept Respondent's signed Consent Agreement; motion carried 11-0.

4. HI24-038, Ron Dye, C.H.I. #43638

Investigator Brandon Eaden appeared before the Board.

Mr. Smith moved and Ms. Klett seconded to accept Respondent's signed Consent Agreement; motion carried 11-0.

D. Complaints Proposed for Offer Consent Agreement:

1. P24-006, Emily Weaver, Non-Registrant

The Board tabled this matter for a future meeting.

E. Complaints Requiring Board Guidance:

1. P24-005, Douglas Brimhall, P.E. (Civil) #36630

Respondent, Alleger Vance Hutson, Alleger Cyndi Hutson and Investigator Kaitlyn Crawford appeared before the Board. The Board discussed the investigation.

Mr. Kolejka moved and Ms. Lindgren seconded to dismiss case #P24-005; motion carried 11-0.

2. P23-105, Steven Helfrich, P.E. (Civil)#38408

Respondent, Respondent's Counsel Scott McCluire, Alleger Gene Green, Witness Randolph Marwig, Investigator Daniel Carthel and Enforcement Manager Orlene Loera appeared before the Board. The Board discussed the investigation.

Mr. Gilmore moved and Mr. Sayles seconded to enter Executive Session to receive legal advice; motion carried 10-0.

The Board entered Executive Session at 11:12 a.m. and returned to regular session at 11:29 a.m.

Ms. Skankey moved and Mr. Sayles seconded to direct staff to draft and offer a Consent Agreement to Respondent; motion carried 6-4. Mr. Gilmore, Ms. Klett, Mr. Smith and Dr. Campbell voted nay. Ms. Lindgren abstained from the vote.

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3. P21-055, Joseph Zeimet, R.L.S. #45086

Investigator Daniel Carthel appeared before the Board. The Board discussed the investigation.

Mr. Gilmore moved and Ms. Klett seconded to direct staff to investigate Respondent's lack of performance on his previously issued Consent Agreement, and offer a new Consent Agreement for voluntary surrender, and if not signed within 30 days, the case will go back before the Board; motion carried 11-0.

F. Review and Consideration for EAC Membership:

1. Joseph Lowrance, P.E. (Structural) #79063

Mr. Gilmore moved and Ms. Nesgood seconded to accept Joseph Lowrance, Floyd Huber and Alexander Byron as EAC members; motion carried 11-0.

2. Floyd Huber, R.L.S. #09747

See 8(F)(1).

3. Alexander Byron, C.H.I. #60786

See 8(F)(1).

## 9. POLICY MATTERS

Review, Consideration, and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda item 9(A)-(D). Additionally, the Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(4) (discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation) on agenda item 9(A).*

- A. Arizona Supreme Court Docket No. CV-21-0203-PR, 1 CA-CV 20-0510 & CV 2019-013509 – Mills v. Arizona State Board of Technical Registration

Nothing was discussed.

- B. UK MRA Agreement

Ms. Stapley provided updates on the Mutual Recognition Agreement between the National Council of Examiners for Engineering (NCEES) and the United Kingdom Engineering Council.

Mr. Kolejka moved and Mr. Sayles seconded to direct staff to begin research on draft legislation regarding the incorporation of licensure mobility between Arizona and the United Kingdom for both professions engineers and architects; motion carried 11-0.

- C. Legislation: HB2243, HB2308, HB2632, SB1634

Ms. Stapley and Mr. Winter reported on legislative updates regarding HB2243, HB2308, HB2632 and SB1634.

D. Rulemaking update

Mr. Winter reported that the Board's rule package will go into effect on May 25, 2024.

**10. DIRECTOR'S REPORT**

- A. Budget Update
- B. Previous Meeting Follow-Up
  - a. Online Transition
  - b. Board Staff Updates
  - c. Board Composition
- C. Licensing Numbers
- D. Enforcement Numbers
- E. List of Newly Granted Applicants

Ms. Stapley reported on the Board's budget, the Board's online transition, Board composition and licensing and enforcement numbers.

**11. ASSISTANT ATTORNEY GENERAL'S REPORT – Board Member Training: The investigative and adjudicative roles of the Board.**

AAG Scott Donald gave an informative training on the investigative and adjudicative roles of the Board.

**12. STANDING COMMITTEE REPORTS**

- A. Legislation and Rules Committee – No future meeting date at this time

Nothing was discussed.

- B. Home Inspector Rules and Standards Committee –June 4, 2024

Mr. Winter reported that the next Home Inspector Rules and Standards Committee is scheduled for June 4, but may be rescheduled for a later date.

**13. BOARD MEMBER REPORTS/DISCUSSION ON STATE AND NATIONAL COUNCIL ACTIVITIES, NEWS AND MEETINGS**

- A. National Association of State Boards of Geology (ASBOG)

Nothing was discussed.

- B. Council of Landscape Architectural Registration Boards (CLARB)

Mr. Gilmore reported on an upcoming ICOR seminar on Incidental Overlap that he will attend.

- C. National Council of Architectural Registration Boards (NCARB)

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Mr. Kolejka reported that he will attend NCARB's annual business meeting next report and on NCARB governance changes.



**D. National Council of Examiners for Engineering and Surveying (NCEES)**

Ms. Stapley, Mr. Sayles, and Ms. Klett discussed the NCEES Western Zone Meeting that they attended last month and provided updates regarding the creation of a public lands module exam for surveying.

Mr. Sayles reported that NCEES has established a scholarship foundation for engineering and surveying students and that he has been recently elected to be the Assistant Vice President for NCEES's Western Zone.

**E. Arizona Professional Land Surveyors (APLS)**

Ms. Stapley reported that she and Ms. Klett have arranged to attend the Arizona State Annual Future Farmer of America (FFA) Leadership Conference. They are working with the Arizona Professional Land Surveyor (APLS) Association to promote land surveying as a profession to approximately twelve hundred high school students. Various professional surveyors will give a presentation at this event and be available for questions.

**F. International Council on Regulation (ICOR)**

Ms. Stapley reported on recent work that she and other member board administrators have accomplished with ICOR with addressing incidental overlap.

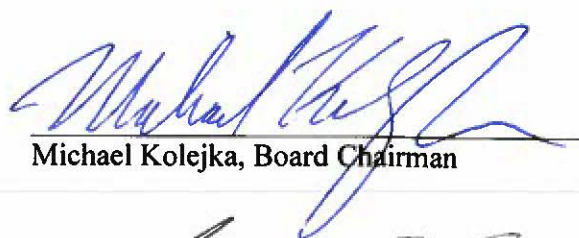
**14. FUTURE BOARD MEETINGS – June 25, 2024**

**15. SUGGESTED TOPICS FOR FUTURE MEETING AGENDAS.**

Nothing was discussed.

**16. MEETING ADJOURNMENT -12:41 p.m.**

Signed this 25<sup>th</sup> day of June, 2024



Michael Kolejka, Board Chairman



Judith Stapley, Executive Director