

-STOP-

Please do not continue unless you can answer 'yes' to the following questions:

- Are you currently registered in a state that regulates the profession in which you are seeking registration in Arizona, and, if so, have you been registered for at least one year and are currently in good standing?
- Have you established AZ residency?

Before seeking registration through the 'Universal Licensure Application,' please contact Board Licensing Staff who can help you determine if this the most appropriate application process for you.

Additionally, please read the 'General Considerations' on page 4 of this application packet to further help you.



State of Arizona
BOARD OF TECHNICAL REGISTRATION

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007 (602)364-4930 FAX: (602)364-4931 <https://btr.az.gov/>

PROFESSIONAL UNIVERSAL LICENSURE APPLICATION

PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK
 APPLICATION & INITIAL REGISTRATION FEE \$325

Please submit a check or money order made payable to the Arizona Board of Technical Registration.

PER A.R.S. § 32-4302, I AM APPLYING TO BE LICENSED AS A PROFESSIONAL:

- ARCHITECT (Branch) _____ ENGINEER
 GEOLOGIST LAND SURVEYOR LANDSCAPE ARCHITECT

1. GENERAL INFORMATION

Name: Last _____ First: _____ Middle: _____
 Date of Birth (mandatory): _____ Social Security # (mandatory): _____
 Citizenship or Legal Residence: _____
 Residence Address: _____ Apt/Suite/Unit: _____
 City, State, Zip: _____ Telephone #: _____
 Mailing Address: _____ Apt/Suite/Unit: _____
 City, State, Zip: _____ Telephone #: _____
 Business Address: _____ Apt/Suite/Unit: _____
 City, State, Zip: _____ Telephone #: _____
 Email: _____

If you have been legally known by another name(s) list here with explanation and provide documentation:

2. BACKGROUND/DISCIPLINE

1. Have you had any license revoked or surrendered in any other state or country? If yes, you do not qualify for application through A.R.S. § 32-4302. YES NO

2. Has any regulatory agency imposed discipline on you? If yes, please provide 1) a copy of the disciplinary order and 2) cause the regulating entity to provide documentation confirming whether the action has been corrected and the matter resolved. YES NO

3. Do you have a complaint, allegation or investigation pending in any state or country? If yes, please cause the regulating entity to confirm whether the complaint, allegation or investigation has been resolved and disclose how the matter was resolved. YES NO

4. Do you have criminal history that may disqualify your application, as determined by the Board, pursuant to A.R.S. § 41-1093.04? If yes, please cause the court of jurisdiction to submit the court documents to the Board. YES NO

Internal Use Only

Receipt Number: _____ Amount Paid: _____

Criminal History Check Completed	
No Further Action Required	<input type="checkbox"/>
Further Information Required	<input type="checkbox"/>
Initials: _____	
Date: _____	

3. U.S. STATE OF ORIGINAL REGISTRATION

The Board requires an applicant for a license under A.R.S. § 32-4302 to possess at least one license from another state for at least one year that meets all of the requirements of A.R.S. § 32-4302. You cannot 'mix and match' licenses for the purpose of applying through A.R.S. § 32-4302. Please indicate below the U.S. State of your original registration.

License Discipline: _____ License State: _____ License Number: _____

4. SUPPORTING DOCUMENTATION

An applicant for license under A.R.S. § 32-4302 must provide the following documentation in support of the application:

1. Documentation in the form of an official license verification form from the U.S. State of original registration or certification (Section 3 of this application) demonstrating that you have held an active license in good standing in the discipline applied for in Arizona for at least one year.
2. Proof of current residence in the State of Arizona. Submit at least one of the following:
 - A valid Arizona Driver's License or Arizona Identification card issued by AZMVD
 - A current Arizona motor vehicle registration
 - Documentation demonstrating a permanent address on pertinent records such as utility bill, mortgage payment, lease payment.
 - Voter registration document
 - Military form 2058
3. A copy of the State's statute/rules that governed the initial license granted and being used for AZ application (Section 3 of this application):
 - The scope/definition of the practice level associated with the license used for application
 - Examination requirements
 - Education requirement
 - Experience requirement
4. Verification from the state of initial license (Section 3 of this application) that includes the following (provided directly to the Board from the agency of jurisdiction):
 - The applicant has an active license in the same discipline applied for and has had that license for at least one year
 - Demonstration that a minimum standard of education was required for licensure and confirmation that the applicant met that minimum standard
 - Confirmation that the applicant took and passed the State-given or a State- approved examination, if an examination was required at the time the license was granted
 - Confirmation that the applicant met the initial State's minimum experience standard, if an experience standard was required at the time the license was granted
 - Avowal from the State that the license is in good standing
 - Disclosure of any current/pending complaints, allegations, investigations or pending hearings
5. Verification of license in good standing for all licenses in any jurisdiction (state, country or regulating entity) in which the applicant has a license of any type.
6. *Documentation of passing the Arizona State Specific Land Surveyor Examination if the applicant is applying for a Land Surveyor license.
7. Completed Arizona State Citizenship and Alien Status Form and supporting documentation.

5. CERTIFICATION/RELEASE

I certify the information contained in this application is accurate, true and complete to the best of my knowledge.
Making a false unsworn statement is a misdemeanor punishable by fine or imprisonment. A.R.S. 13-2704.

Applicants Signature: _____

Date: _____

Arizona Revised Statutes ("A.R.S.") 41-1030(B) states that "[a]n agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition."

A.R.S. 41-1030(D) states that "[t]his section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section." A.R.S. 41-1030(E) states that "[a] state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy."

A.R.S. 41-1030(F) states that "[t]his section does not abrogate the immunity provided by section 12-820.01 or 12-820.02."

Pursuant to section 41-1093.01, Arizona Revised Statutes, an agency shall limit all occupational regulation to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03, Arizona Revised Statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.

Pursuant to Section 32-4302, Arizona Revised Statutes, a person shall be granted an occupational or professional license or certificate if the person has been licensed or certified in another state for at least twelve months, the license or certificate is in the same discipline and at the same practice level as the license or certificate for which the person is applying in this state and the person meets other conditions prescribed by Section 32-4302, Arizona Revised Statutes.

GENERAL CONSIDERATIONS

Reasons to Close an Application

- A. An Applicant under ARS § 32-4302 must provide the above documentation as determined by the Board. If the applicant fails to submit a complete application within 90 days, the application will be closed as per A.A.C. R4-30-209.
- B. If an applicant has a disciplinary action in another jurisdiction that has not been resolved within 90 days of submission of the application, the application will be closed as per A.A.C. R4-30-209.
- C. If the applicant has a complaint, allegation or investigation in any jurisdiction that has not been resolved within 90 days the application will be closed as per AAC R4-30-209.

Disqualification for License Application under 32-4302

- D. The applicant has had a license revoked or surrendered in another jurisdiction.
- E. The applicant was not required to meet a minimum standard for education in the original state of licensure.
- F. Persons licensed through a “grandfather” clause that waived the jurisdictions minimum standards do not qualify under 32-4302.

Complete Application

- G. If an Applicant submits a complete application under ARS § 32-4302, the application must be placed on the next Board agenda for determination on whether the license from another state used for application meets the same practice level as the Arizona license. **Only the Board can determine if the same practice level requirement has been met.** The Board will also consider other applicable application merits, such as discipline in another jurisdiction or criminal history.

Same Discipline/Practice Level

- H. If a license for a discipline in another state does not have the same scope of practice as the Arizona license, that license will not be equivalent or determined to be the “same practice level” and cannot be used to obtain a license through ARS § 32-4302.
- I. “Same discipline” includes any branch of engineering in AZ law. If an engineer has a license in a branch of engineering not recognized by AZ law, the applicant will not qualify for application under ARS § 32-4302.
- J. An applicant for a structural engineer license must possess a structural engineer license in another jurisdiction that qualifies the applicant to practice at the same level as an AZ structural engineering license. An alternate engineering discipline, such as a Civil PE, will not qualify for a license pursuant to ARS § 32-4302 for an Arizona structural engineer license.
- K. “Same discipline” means the license held by the applicant in another jurisdiction must be one of the following:
 - Architect
 - Landscape Architect
 - Geologist (Must hold a license in one of the 31 states requiring registration to practice)
 - Land Surveyor
 - Home Inspector
 - Agricultural Engineer
 - Architectural Engineer (cannot be used to obtain an Architect license)
 - Chemical Engineer
 - Civil Engineer (cannot be used to obtain a Structural Engineer license)
 - Control Systems Engineer
 - Electrical Engineer
 - Environmental Engineer
 - Fire Protection Engineer
 - Geological Engineer
 - Industrial Engineer
 - Industrial Engineer
 - Mechanical Engineer
 - Metallurgical Engineer
 - Mining Engineer
 - Nuclear Engineer
 - Petroleum Engineer
 - Sanitary Engineer
 - Structural Engineer
 - Any other license must be reviewed by the Board to determine “same practice level”.
- L. A person who does not qualify for a license under ARS § 32-4302 can apply for a license under Title 32 Chapter 1. An applicant must pay the applicable fee for each application submitted and qualify for those requirements enumerated.

**ARIZONA STATEMENT OF CITIZENSHIP AND
ALIEN STATUS FOR STATE PUBLIC BENEFITS**
Arizona State Board of Technical Registration

A.R.S. § 41-1080 provides that, with certain exceptions, an agency or political subdivision of this state shall not issue a license to an individual if the individual does not provide documentation of citizenship or alien status by presenting documentation to the agency or political subdivision indicating that the individual's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, IV and either Section II or III.

SECTION I - APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____ DATE _____

TYPE OF APPLICATION (check one): INITIAL APPLICATION RENEWAL

TYPE OF LICENSE _____

SECTION II – I am Providing Documentation Pursuant to ARS 41-1080(A)

Please indicate below which document you are providing to the Board. Pursuant to ARS 41-1080(E), if the document you provide to the Board does not include a photograph, you will be required to provide a government issued document that does contain your photograph in addition to the document you are submitting to the Board pursuant to ARS 41-1080(A). Please provide a copy of the document(s) with your application.

- 1. An Arizona driver license issued after 1996 or an Arizona nonoperating identification license.
- 2. A driver license issued by a state that verifies lawful presence in the United States.
- 3. A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.
- 4. A United States certificate of birth abroad.
- 5. A United States passport.
- 6. A foreign passport with a United States visa.
- 7. An I-94 form with a photograph.
- 8. A United States citizenship and immigration services employment authorization document or refugee travel document.
- 9. A United States certificate of naturalization.
- 10. A United States certificate of citizenship.
- 11. A tribal certificate of Indian blood.
- 12. A tribal or bureau of Indian affairs affidavit of birth.
- 13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

SECTION III – I am exempt from providing documentation pursuant to ARS 41-1080(B)

If you complete this section, you are required to provide proof to the Board validating your exemption from the requirements of ARS 41-1080(A).

I acknowledge that I am exempt from providing documentation pursuant to ARS 41-1080 for the following reason:

- Pursuant to ARS 41-1080(B)(1):
I am a citizen of a foreign country or I am currently residing in a foreign country, AND
The benefits that are related to the license do not require me to be present in the United States in order to receive those benefits.

Please indicate the document you are providing to the Board to establish that you are a citizen of a foreign country or are residing in a foreign country. The document need not include a photograph.

Document: _____

- Pursuant to ARS 41-1080(B)(2):
I am a resident of another state, AND
I hold an equivalent license in that state to the one I am applying for in Arizona, AND
I seek the Arizona license to comply with Arizona’s licensing laws and not to establish residency in Arizona.

Please indicate the document you are providing to the Board to establish that you are a resident in another state and that you hold a license in that state that is equivalent to the one you are applying to in Arizona. The document need not include a photograph.

Document: _____

SECTION IV – Declarations

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.

Applicant’s Signature

Date

FOR RENEWAL APPLICATIONS ONLY:

Pursuant to ARS 41-1080(C), if you have affirmatively established citizenship of the United States or a form of nonexpiring work authorization issued by the federal government through one of the 13 documents requested in Section I, on renewal or reinstatement of a license, you are not required to provide subsequent documentation of that status.

Pursuant to ARS 41-1080(D), if, on renewal or reinstatement of a license, you hold a limited form of work authorization issued by the federal government that has expired, you shall provide documentation of that status.



State of Arizona
BOARD OF TECHNICAL REGISTRATION

1110 W. Washington Suite 240 Phoenix, Arizona 85007 (602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov/>

Military Status - A.R.S. § 32-4304(A)(4)

Effective July 1, 2022, a regulating entity that issues an occupational or professional license shall “track veteran and military spouse status of applicants”. All state agencies shall report the information to the Governor’s office on an annual basis.

It is requested that you provide the following information in order for the Arizona Board of Technical Registration to comply with A.R.S. § 32-4304(A)(4):

Are you active duty military?

yes

no

I do not wish to answer

Are you a veteran?

yes

no

I do not wish to answer

Are you the spouse of an active duty military individual?

yes

no

I do not wish to answer

Are you the spouse of a veteran?

yes

no

I do not wish to answer