

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona administrative procedure act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under Arizona Revised Statutes section 41-1033 for a review of the statement.

4. SEALING OF STANDARD DETAILS

Questions have been brought forward relating to the legality of a registrant signing and sealing standard details and specifications formally adopted by a political jurisdiction, to show they have been reviewed and accepted by the registrant. After reviewing Board statutes and rules, the Board has determined that placing a signature and seal on the document, along with a written disclaimer, is an acceptable practice. This substantive policy statement is offered as guidance to persons interpreting Board statutes and rules.

SUBSTANTIVE POLICY STATEMENT

A Registrant's duty to seal professional documents does not extend to standard details or specifications that have been officially adopted by the state, municipal or county agency that has jurisdiction over the project.

It is the responsibility of the registrant to clarify or disclaim those portions of a professional document that were not prepared by the registrant or their bona-fide employee.

This substantive policy statement does not negate the registrant's responsibility to protect the public health, safety or welfare as required in section R4-30-301 (12) of the rules of the Arizona State Board of Technical Registration.

Filed with the Arizona Secretary of State on June 17, 2002.

APPLICABLE LAW

- Arizona Revised Statutes § 32-125 (B), (D), and (E).