



Katie Hobbs
Governor

Judith Stapley
Executive Director

**ARIZONA STATE BOARD OF
TECHNICAL REGISTRATION**

1110 W. Washington Street , Suite 240
PHOENIX, ARIZONA 85007
Phone: (602) 364-4930
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August 26, 2023

The Honorable Katie Hobbs
Governor of Arizona
1700 W. Washington
Phoenix, AZ 85007

Re: Budget Request FY25

Dear Governor Hobbs

The Arizona Board of Technical Registration is pleased to submit the agency Budget and Strategic Plan for FY25. One original and one copy are provided. An electronic copy was also submitted. The requested appropriations are intended for continuing the agency's mission of protecting the health, safety and welfare of Arizona citizens by regulating and achieving the highest standards. Please note the Board does not receive federal funds and has no Capital Improvement Plan.

Respectfully,

A handwritten signature in blue ink, reading "Judith R. Stapley".

Judith R. Stapley
Executive Director

Board Of Technical Registration Organization Chart

8/1/2023

Governor Katie Hobbs

Board Staff

Judith Stapley
Executive Director

Kurt Winter
Deputy Director

Hayden Weber
Executive Assistant

Julie Pham
Admin Service Officer 2
Licensing Manager

Natalie Lopez
Admin Assistant 2

La Tanya Leeks
Admin Assistant 2

Mayra Gomez
Admin Assistant 2

Ruby Kelley
Admin Assistant 2

Liliana Ruiz
Admin Assistant 2

Dolly Lucero
Admin Assistant 2

Cassandra Armenta
Admin Assistant 2

Jamie Burleski
Admin Service Officer 3
Operations Manager

Linda Capek
Accounting Specialist 2

AlmaValazquez
Accounting Specialist 2

Janette Lopez
Customer Service Rep 2

Theresa Acuna
Customer Service Rep 2

Lisa Cooper
Customer Service Rep 2

Projected Fill
Public Information Officer 2

Orlene Loera
Investigations Manager

Eric Parriott
Investigator

Kaitlyn Crawford
Investigator

Brandon Eaden
Investigator

Daniel Carthel
Investigator

Stephen Von
Ehrenkrook
HI Report Assessor

Projected Fill
Investigator

Board Members

Jack Gilmore
Landscape Architect
Chairman
Appointed: 7/1/2019
Expiration: 6/30/2025

Michael Kolejka
Architect
Vice Chairman
Appointed: 6/30/2021
Expiration: 6/30/2024

Keith Smith
Board Member-Public
Appointment 6/30/2023
Expiration: 6/30/2026

Kileen Lindgren
Board Member – Public
Appointed 6/30/2021
Expiration: 6/30/2024

Jennifer Hobik
Board Member-Public
Appointed: 6/30/2021
Expiration: 6/30/2024

William “Bill” Nesgood
Board Member-Geologist
Appointed 7/1/2020
Expiration: 6/30/2023

Scott Sayles
Board Member-Civil Engineer
Secretary
Appointed: 7/1/2020
6/30/2023

Stacy Skankey
Board Public Member
Appointed: 6/30/2019
Expiration: 6/30/2025

Clinton Campbell
Board Member-Public
Appointed: 7/1/2016
Expiration 6/30/2025

Halley Bohall
Board Public Member
Appointed: 6/30/2021
Expiration: 6/30/2024

Dana Klett
Board Member-Land Surveyor
Appointment: 7/1/2018
Expiration 6/30/2024



State of Arizona Budget Request

State Agency

Board of Technical Registration

A.R.S. Citation: A.R.S. §§ 32-101,
32-106, 32-107

Appropriated Funds

Governor Hobbs:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2025.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Total Amount Requested:

Technical Registration Board Fund

Non-Appropriated Funds

Total Amount Planned:

Technical Registration Bd
Investigations Fund

Board of Technical Registration

FY 2024
Expenditure
Plan

FY 2025
Funding
Issue

FY 2025
Total
Request

2,605.0

268.0

2,873.0

2,605.0

268.0

2,873.0

FY 2024
Expenditure
Plan

FY 2025
Funding
Issue

FY 2025
Total
Request

-

-

-

-

-

-

2,605.0

268.0

2,873.0

Agency Head: Judith Stapley

Title: Executive Director

Judith R. Stapley

8/25/2023

(signature)

Phone: 602-364-4939

Prepared by: Kurt Winter

Email Address: kurt.winter@azbtr.gov

Date Prepared: August 25, 2023

Revenue Schedule

Agency: Board of Technical Registration

Fund: AA1000 General Fund

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4312	Examination Fees	0.9	0.9	1.0
4339	Other Fees & Charges for Services	3.1	2.7	2.8
4372	Publications & Reproductions	0.3	0.2	0.2
4417	Regulatory Licenses	255.8	260.0	270.0
4449	Other Fees	68.7	70.0	71.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	45.5	35.0	24.0
4645	Payment Card Transaction Fees Paid	(4.8)	(4.5)	-
4699	Miscellaneous Receipts	(0.0)	-	-
General Fund Total:		369.5	364.3	369.0

Forecast Methodology

Revenue Schedule

Agency: Board of Technical Registration

Fund: TE2070 Technical Registration Board Fund

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4312	Examination Fees	8.0	8.1	9.0
4339	Other Fees & Charges for Services	27.8	24.3	25.2
4372	Publications & Reproductions	2.3	1.8	1.8
4417	Regulatory Licenses	2,309.8	2,340.0	2,430.0
4449	Other Fees	618.5	630.0	639.0
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	61.3	63.0	64.0
4645	Payment Card Transaction Fees Paid	(42.8)	(40.5)	-
4699	Miscellaneous Receipts	(0.3)	-	-
Technical Registration Board Fund Total:		2,984.6	3,026.7	3,169.0

Forecast Methodology

The Board has projected revenues in excess of \$2,350,000 for object class 4417, Regulatory Licenses for FY2023 and FY2024, Fund 2070. The 4417 funds are fees collected for occupational and professional licensing and registration renewals. The historical caseload for the last ten years demonstrates that the AZBTR case load as exceeded 40,000 registrants since 2013. The AZBTR does not anticipate that a significant drop in registrations will occur. Nor is a significant increase anticipated. The Board's projected revenues assume a stable caseload for the next two years.

Fund: TE2071 Technical Registration Bd Investigations Fund

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	20.0	20.0	20.0
Technical Registration Bd Investigations Fund Total:		20.0	20.0	20.0

Forecast Methodology

Sources and Uses

Agency: Board of Technical Registration

Fund: TE2070 Technical Registration Board Fund

Funds are generated primarily from licensing fees and are used to license, investigate, and conduct examinations of alarm services, architects, engineers, geologists, home inspectors, land surveyors, and landscape architects.

Cash Flow Summary

	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Beginning Balance	6,313.2	6,691.4	7,113.1
Revenue (from Revenue Schedule)	2,984.6	3,026.7	3,169.0
Total Available	9,297.8	9,718.1	10,282.1
Total Appropriated Disbursements	2,606.4	2,605.0	2,873.0
Total Non-Appropriated Disbursements	-	-	-
Balance Forward to Next Year	6,691.4	7,113.1	7,409.1

Explanation for Negative Ending Balance(s):

Board of Technical Registration

Appropriated Expenditure

Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	1,273.0	1,227.2	1,347.2
Employee Related Expenditures	483.0	572.0	620.0
Professional & Outside Services	90.9	191.6	291.6
Travel In-State	1.0	5.0	5.0
Travel Out-Of-State	18.5	17.2	17.2
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	435.5	424.3	424.3
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	172.8	167.7	167.7
Non-Capital Equipment	25.6	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	83.7	-	-
Appropriated Expenditure Sub-Total:	2,584.1	2,605.0	2,873.0
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	22.3	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

Sources and Uses

Agency:	Board of Technical Registration
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Fund:	TE2070 Technical Registration Board Fund
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Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	2,606.4	2,605.0	2,873.0
Appropriated FTE	25.0	25.0	25.0

Non-Appropriated Expenditure

Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	-	-	-

Sources and Uses

Agency:	Board of Technical Registration
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Fund:	TE2070	Technical Registration Board Fund
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Non-Appropriated FTE	-	-	-
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Sources and Uses

Agency: Board of Technical Registration

Fund: TE2071 Technical Registration Bd Investigations Fund

This fund receives revenues from court assessments and other misconduct-related fees and fines. The fund is used to conduct investigations and hearings for complaints against regulated professions and occupations.

Cash Flow Summary

	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Beginning Balance	49.2	53.0	73.0
Revenue (from Revenue Schedule)	20.0	20.0	20.0
Total Available	69.2	73.0	93.0
Total Appropriated Disbursements	5.4	-	-
Total Non-Appropriated Disbursements	10.8	-	-
Balance Forward to Next Year	53.0	73.0	93.0

Explanation for Negative Ending Balance(s):

Board of Technical Registration

Appropriated Expenditure

Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	5.4	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

Sources and Uses

Agency:	Board of Technical Registration
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Fund:	TE2071 Technical Registration Bd Investigations Fund
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Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	5.4	-	-
Appropriated FTE	-	-	-

Non-Appropriated Expenditure

Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	1.0	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	4.9	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	5.0	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	10.8	-	-
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	10.8	-	-

Sources and Uses

Agency:	Board of Technical Registration
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Fund:	TE2071	Technical Registration Bd Investigations Fund
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Non-Appropriated FTE

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Funding Issue List

Agency: Board of Technical Registration

FY 2023

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
1	FTE – Investigator Senior	-	84.0	-	84.0	-
2	FTE – Public Information Officer II	-	84.0	-	84.0	-
3	Land Surveyor Examination Review and Refresh	-	50.0	-	50.0	-
4	Geological Engineer Examination Review and Refresh	-	50.0	-	50.0	-
Total:		-	268.0	-	268.0	-

Funding Issue Detail

Agency: Board of Technical Registration

Issue: 1 FTE – Investigator Senior

Calculated ERE:

24

Uniform Allowance:

Program: Licensing and Regulation

Fund: TE2070 Technical Registration Board Fund (Appropriated)

Expenditure Categories		FY 2025
6000	Personal Services	60.0
6100	Employee Related Expenditures	24.0
Subtotal Personal Services and ERE		84.0
Program/Fund Total:		84.0

Issue: 2 FTE – Public Information Officer II

Calculated ERE:

24

Uniform Allowance:

Program: Licensing and Regulation

Fund: TE2070 Technical Registration Board Fund (Appropriated)

Expenditure Categories		FY 2025
6000	Personal Services	60.0
6100	Employee Related Expenditures	24.0
Subtotal Personal Services and ERE		84.0
Program/Fund Total:		84.0

Issue: 3 Land Surveyor Examination Review and Refresh

Calculated ERE:

Uniform Allowance:

Program: Licensing and Regulation

Fund: TE2070 Technical Registration Board Fund (Appropriated)

Expenditure Categories		FY 2025
6200	Professional & Outside Services	50.0
Program/Fund Total:		50.0

Issue: 4 Geological Engineer Examination Review and Refresh

Calculated ERE:

Uniform Allowance:

Program: Licensing and Regulation

Fund: TE2070 Technical Registration Board Fund (Appropriated)

Funding Issue Detail

Agency: Board of Technical Registration

Issue: 4 Geological Engineer Examination Review and Refresh

Program: Licensing and Regulation
Fund: TE2070 Technical Registration Board Fund (Appropriated)

Expenditure Categories		FY 2025
6200	Professional & Outside Services	50.0
Program/Fund Total:		50.0

Funding Issue Narrative

Agency: Board of Technical Registration

Issue: 1 FTE – Investigator Senior

Description of Issue: The Arizona Board of Technical Registration currently has one vacant Investigator Senior FTE positions requiring additional appropriated funding to fill.

The additional appropriation increase would help with the ongoing number of complaints. The Board has seen an increase in the number of complaints it has received over the previous fiscal years. The Board opened 184 cases in Fiscal Year 2023, a 30 percent increase over fiscal years 2022 (130 cases) and a 35 percent increase over fiscal year 2021 (121 cases). The increased case load has made it difficult for the Board to meet its goal of closing cases within 180 days.

Proposal: The Board would like to hire an investigator at the same pay as the Board's current investigators. The Board's current investigators earn on average \$60,000 a year, approximately \$84,000 when employee related expenses are included.

Alternatives Considered: NA

Impact of Not Funding This Year: Board staff will not be able to close out complaints in a timely manner and in accordance with internal policy of 180 days thus increasing potential harm to the health, safety, and welfare of the public.

Statutory Reference: A.R.S. § 32-101 et al and A.A.C. R4-30-101 et al

Equipment to be Purchased (if applicable):

Classification of New Positions: This is not a new position. The Agency is not requesting the creation of an additional FTE. The Agency has an open position that requires appropriated funding.

Annualization(s): PS - \$60,000
ERE - \$24,000
Total – \$84,000

Alignment with Agency's Strategic Plan or Statutory Responsibilities:

Impact on historically underserved, marginalized, or adversely affected groups: The Board of Technical Registration strives to employ qualified applicants while continually being mindful of the need to consider diversity, equity and inclusion in all matters.

How has feedback been incorporated from groups directly impacted by proposal: Frustrations can arise for parties involved in a complaint if an investigation appears to be taking an excessive amount of time to close. The Board is aware of this and understands that the inclusion of another investigator would help resolve complaints timely.

Description of how this furthers the Governor's priorities: The hiring of an investigator would further the Governor's priority of Economic Growth and Workforce Development by creating additional opportunities for the citizens of Arizona to work in a State of Arizona career.

Funding Issue Narrative

Agency:	Board of Technical Registration
Issue:	2 FTE – Public Information Officer II
Description of Issue:	<p>The Arizona Board of Technical Registration currently has one vacant Public Information Officer II FTE position requiring additional appropriated funding to fill.</p> <p>The additional appropriation would allow the Board the ability to hire a public information officer to maintain contact with schools, colleges, universities, state and national associations, the Board's registrants, consumers and other groups related to fulfilling the Board's mission as stated in A.R.S. 32-101 A. This need will increase exponentially if legislation is passed that will allow the Board to establish and administer a self-funded perpetual endowment scholarship fund.</p>
Proposal:	The Board would like to hire a public information officer. Based upon the Arizona Department of Administration, Human Resources Division's "Job Titles, Pay Ranges, and Class Specs" document a Public Information Officer 2 earns an annual midrange salary of \$56,453. The Board would like to pay a public information officer between \$50,000 and \$60,000, between approximately \$70,000 and \$84,000 when employee related expenses are included.
Alternatives Considered:	
Impact of Not Funding This Year:	Current Board staff would need to relinquish their primary job responsibilities to find adequate time to dedicate for educational outreach. If we cannot educate our stakeholder's and members of the public, we fail to fulfil the Board's mission.
Statutory Reference:	A.R.S. § 32-101 et al and A.A.C. R4-30-101 et al
Equipment to be Purchased (if applicable):	
Classification of New Positions:	This is not a new position. The Agency is not requesting the creation of an additional FTE. The Agency has an open position that requires appropriated funding and a job reclassification.
Annualization(s):	PS - \$60,000 ERE - \$24,000 Total – \$84,000
Alignment with Agency's Strategic Plan or Statutory Responsibilities:	
Impact on historically underserved, marginalized, or adversely affected groups:	Filling this position would allow the Board to better reach out to historically underserved, marginalized, or adversely affected groups, among others, regarding Board education, experience, examination, scholarship related programs and news. Having the ability to reach out to students of all ages and backgrounds will have a positive impact on these groups as they learn about STEM degrees and what they can accomplish. The Board of Technical Registration strives to employ qualified applicants while continually being mindful of the need to consider diversity, equity and inclusion in all matters.
How has feedback been incorporated from groups directly impacted by proposal:	The Board of Technical Registration welcomes all feedback from consumers, Board members, stakeholders, and any affected groups when made known to us. At this time, we have not had any feedback from the aforementioned groups.
Description of how this furthers the Governor's priorities:	The hiring of a public information officer would further the Governor's priority of Economic Growth and Workforce Development by creating additional opportunities for the citizens of Arizona to work in a State of Arizona career

Funding Issue Narrative

Agency: Board of Technical Registration

Issue: 3 Land Surveyor Examination Review and Refresh

Description of Issue: The Board wishes to review and refresh its State Specific Land Surveyor Examination.

The Board last reviewed its State Specific Land Surveyor Examination in 2017. To guarantee the Board tests current and relevant land surveying methodology and knowledge specific to the State of Arizona for newly registered land surveyors, the Board wishes to have its current examination evaluated and refreshed if needed by a professional psychometrician and subject matter experts.

Proposal: Test, Inc. has quoted the Board \$9,500 for a one-day informal workshop to review one exam. Based upon this quote, the Board wishes to request \$50,000 to cover any expenses to review and possibly refresh its examination.

Alternatives Considered:

Impact of Not Funding This Year: Without a professional evaluation by a qualified psychometrician and subject matter experts, the Board's State Specific Land Surveyor Examination may fail to test current and relevant land surveying methodology and knowledge specific to the State of Arizona. Additionally, the longer an exam exists, the higher the probability is for exam content to be compromised.

Statutory Reference: A.R.S. § 32-101 et al and A.A.C. R4-30-101 et al

Equipment to be Purchased (if applicable):

Classification of New Positions:

Annualization(s): \$50,000

Alignment with Agency's Strategic Plan or Statutory Responsibilities:

Impact on historically underserved, marginalized, or adversely affected groups:

Historically, we are unaware that any of the above-mentioned groups have been adversely affected in direct relation to the current state specific land surveyor examination. However, the ability to hire a professional psychometrician and conduct expansive stakeholder outreach to update the current exam would allow for a new approach that would include greater diversity and consideration of these groups when developing the updated examination.

How has feedback been incorporated from groups directly impacted by proposal:

The land surveyor population would like to see the examination kept current. The Arizona Professional Land Surveyor Association (AZPLS) has expressed a recognized need for the exam to be kept current with the growth, development, and specific issues unique to Arizona. The AZPLS is aware and supportive of the Board's desire to improve and update this examination.

Description of how this furthers the Governor's priorities:

Refreshing the land surveyor state specific examination would further the Governor's priority of Economic Growth and Workforce Development by making sure that the examination remains relevant to current standards and therefore applicable to those wishing to begin a career in the technical field of land surveying.

Funding Issue Narrative

Agency: Board of Technical Registration

Issue: 4 Geological Engineer Examination Review and Refresh

Description of Issue: The Board wishes to review and refresh its Geological Engineer Examination.

The Board last reviewed its Geological Engineer Examination in 2014. To guarantee the Board tests current and relevant geological engineering methodology and knowledge for newly registered geological engineers, the Board wishes to have its current examination evaluated and refreshed if needed by a professional psychometrician.

Proposal: Test, Inc. has quoted the Board \$9,500 for a one-day informal workshop to review one exam. Based upon this quote, the Board wishes to request \$50,000 to cover any expenses to review and possibly refresh its examination.

Alternatives Considered:

Impact of Not Funding This Year: Without a professional evaluation, the Board's Geological Engineer Examination may fail to test current and relevant geological engineering methodology and knowledge. Additionally, the longer an exam exists, the higher the chance of test materials/information being compromised

Statutory Reference: A.R.S. § 32-101 et al and A.A.C. R4-30-101 et al

Equipment to be Purchased (if applicable):

Classification of New Positions:

Annualization(s): \$50,000

Alignment with Agency's Strategic Plan or Statutory Responsibilities:

Impact on historically underserved, marginalized, or adversely affected groups:

The Board of Technical Registration strives to serve all individuals while being mindful of the need for greater diversity, equity and inclusion. The geological engineer exam has served many individuals that would have not been able to test at the national level by allowing them to come to Arizona for this specific examination.

How has feedback been incorporated from groups directly impacted by proposal:

The geological engineer population would like to see the examination kept current. Individuals who have come to Arizona specifically to take this exam have expressed appreciation for the ability to be recognized nationally with the registered professional geological engineer designation.

Description of how this furthers the Governor's priorities:

Refreshing the geological engineer examination would further the Governor's priority of Economic Growth and Workforce Development by making sure that the examination remains relevant to current standards and therefore applicable to those wishing to begin a career in the technical field of geological engineering. Because this examination is not offered in all states, it shines a positive light on Arizona as we are able to serve individuals in our state and also reach many individuals in other jurisdictions.

Summary of Expenditure and Budget Request for All Funds

Agency: Board of Technical Registration

Appropriated Funds		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:					
TEA-1-0	Licensing and Regulation	2,584.1	2,605.0	268.0	2,873.0
Appropriated Funds Total:		2,584.1	2,605.0	268.0	2,873.0
Expenditure Categories					
FTE		25.0	25.0	-	25.0
Personal Services		1,273.0	1,227.2	120.0	1,347.2
Employee Related Expenditures		483.0	572.0	48.0	620.0
Subtotal Personal Services and ERE		1,756.1	1,799.2	168.0	1,967.2
Professional & Outside Services		90.9	191.6	100.0	291.6
Travel In-State		1.0	5.0	-	5.0
Travel Out-Of-State		18.5	17.2	-	17.2
Other Operating Expenditures		435.5	424.3	-	424.3
Capital Equipment		172.8	167.7	-	167.7
Non-Capital Equipment		25.6	-	-	-
Transfers-Out		83.7	-	-	-
Expenditure Categories Total:		2,584.1	2,605.0	268.0	2,873.0

Summary of Expenditure and Budget Request for All Funds

Agency:		Board of Technical Registration			
Non-Appropriated		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:					
TEA-1-0	Licensing and Regulation	10.8	-	-	-
Non-Appropriated Total:		10.8	-	-	-
Expenditure Categories					
	Personal Services	-	-	-	-
	Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE		-	-	-	-
	Professional & Outside Services	1.0	-	-	-
	Travel In-State	-	-	-	-
	Travel Out-Of-State	-	-	-	-
	Other Operating Expenditures	4.9	-	-	-
	Capital Equipment	5.0	-	-	-
	Non-Capital Equipment	-	-	-	-
	Transfers-Out	-	-	-	-
Expenditure Categories Total:		10.8	-	-	-
Board of Technical Registration Total for All Funds:		2,594.9	2,605.0	268.0	2,873.0
Appropriated and Non-Appropriated		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2024 Funding Issue	FY 2025 Total Request
TEA-1-0	Licensing and Regulation	2,594.9	2,605.0	268.0	2,873.0
Board of Technical Registration Total for All Funds:		2,594.9	2,605.0	268.0	2,873.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:		Board of Technical Registration			
Fund:		TE2070 Technical Registration Board Fund (Appropriated)			
		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:					
TEA-1-0	Licensing and Regulation	2,584.1	2,605.0	268.0	2,873.0
	Technical Registration Board Fund (Appropriated) Summary Total:	2,584.1	2,605.0	268.0	2,873.0
Expenditure Categories					
	FTE	25.0	25.0	-	25.0
	Personal Services	1,273.0	1,227.2	120.0	1,347.2
	Employee Related Expenditures	483.0	572.0	48.0	620.0
	Subtotal Personal Services and ERE	1,756.1	1,799.2	168.0	1,967.2
	Professional & Outside Services	90.9	191.6	100.0	291.6
	Travel In-State	1.0	5.0	-	5.0
	Travel Out-Of-State	18.5	17.2	-	17.2
	Other Operating Expenditures	435.5	424.3	-	424.3
	Capital Equipment	172.8	167.7	-	167.7
	Non-Capital Equipment	25.6	-	-	-
	Transfers-Out	83.7	-	-	-
	Expenditure Categories Total:	2,584.1	2,605.0	268.0	2,873.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Board of Technical Registration
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Fund:	TE2071 Technical Registration Bd Investigations Fund (Non-Appropriated)
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	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:				
TEA-1-0 Licensing and Regulation	10.8	-	-	-
Technical Registration Bd Investigations Fund (Non-Appropriated) Summary Total:	10.8	-	-	-
Expenditure Categories				
Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	1.0	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	4.9	-	-	-
Capital Equipment	5.0	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	-	-	-	-
Expenditure Categories Total:	10.8	-	-	-

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Board of Technical Registration

Program: Licensing and Regulation

Expenditure Categories	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
FTE	25.0	25.0	-	25.0
Personal Services	1,273.0	1,227.2	120.0	1,347.2
Employee Related Expenditures	483.0	572.0	48.0	620.0
Subtotal Personal Services and ERE	1,756.1	1,799.2	168.0	1,967.2
Professional & Outside Services	91.9	191.6	100.0	291.6
Travel In-State	1.0	5.0	-	5.0
Travel Out-Of-State	18.5	17.2	-	17.2
Other Operating Expenditures	440.3	424.3	-	424.3
Capital Equipment	177.9	167.7	-	167.7
Non-Capital Equipment	25.6	-	-	-
Transfers-Out	83.7	-	-	-
Expenditure Categories Total:	2,594.9	2,605.0	268.0	2,873.0
Fund Source				
Appropriated Funds				
Technical Registration Board Fund (Appropriated)	2,584.1	2,605.0	268.0	2,873.0
Appropriated Funds Total:	2,584.1	2,605.0	268.0	2,873.0
Non-Appropriated Funds				
Technical Registration Bd Investigations Fund (Non-Appropriated)	10.8	-	-	-
Non-Appropriated Funds Total:	10.8	-	-	-
Licensing and Regulation Total:	2,594.9	2,605.0	268.0	2,873.0

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Board of Technical Registration

Program: Licensing and Regulation

Fund: TE2070 Technical Registration Board Fund

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Appropriated				
Personal Services	1,273.0	1,227.2	120.0	1,347.2
Employee Related Expenditures	483.0	572.0	48.0	620.0
Subtotal Personal Services and ERE	1,756.1	1,799.2	168.0	1,967.2
Professional & Outside Services	90.9	191.6	100.0	291.6
Travel In-State	1.0	5.0	-	5.0
Travel Out-Of-State	18.5	17.2	-	17.2
Other Operating Expenditures	435.5	424.3	-	424.3
Capital Equipment	172.8	167.7	-	167.7
Non-Capital Equipment	25.6	-	-	-
Transfers-Out	83.7	-	-	-
Expenditure Categories Total:	2,584.1	2,605.0	268.0	2,873.0
Technical Registration Board Fund Total:	2,584.1	2,605.0	268.0	2,873.0

Fund: TE2071 Technical Registration Bd Investigations Fund

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Non-Appropriated				
Personal Services	-	-	-	-
Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE	-	-	-	-
Professional & Outside Services	1.0	-	-	-
Travel In-State	-	-	-	-
Travel Out-Of-State	-	-	-	-
Other Operating Expenditures	4.9	-	-	-
Capital Equipment	5.0	-	-	-
Non-Capital Equipment	-	-	-	-
Transfers-Out	-	-	-	-
Expenditure Categories Total:	10.8	-	-	-

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency:	Board of Technical Registration
Program:	Licensing and Regulation
Fund:	TE2071 Technical Registration Bd Investigations Fund

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Technical Registration Bd Investigations Fund Total:	10.8	-	-	-
Program Total for Select Funds:	2,594.9	2,605.0	268.0	2,873.0

Program Summary of Expenditure and Budget Request

Agency:	Board of Technical Registration
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Program:	Licensing and Regulation
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Program Summary		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
TEA-1-1	Licensing and Regulation	2,594.9	2,605.0	268.0	2,873.0
Licensing and Regulation Summary Total:		2,594.9	2,605.0	268.0	2,873.0

Expenditure Categories		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
FTE	FTE	25.0	25.0	-	25.0
6000	Personal Services	1,273.0	1,227.2	120.0	1,347.2
6100	Employee Related Expenditures	483.0	572.0	48.0	620.0
Subtotal Personal Services and ERE		1,756.1	1,799.2	168.0	1,967.2
6200	Professional & Outside Services	91.9	191.6	100.0	291.6
6500	Travel In-State	1.0	5.0	-	5.0
6600	Travel Out-Of-State	18.5	17.2	-	17.2
7000	Other Operating Expenditures	440.3	424.3	-	424.3
8400	Capital Equipment	177.9	167.7	-	167.7
8500	Non-Capital Equipment	25.6	-	-	-
9100	Transfers-Out	83.7	-	-	-
Expenditure Categories Total:		2,594.9	2,605.0	268.0	2,873.0

Fund Source		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Appropriated Funds					
TE2070	Technical Registration Board Fund (Appropriated)	2,584.1	2,605.0	268.0	2,873.0
Appropriated Funds Total:		2,584.1	2,605.0	268.0	2,873.0
Non-Appropriated Funds					
TE2071	Technical Registration Bd Investigations Fund (Non-Appropriated)	10.8	-	-	-
Non-Appropriated Funds Total:		10.8	-	-	-
Licensing and Regulation Summary Total:		2,594.9	2,605.0	268.0	2,873.0

Program Summary of Expenditure and Budget Request for Selected Funds

Agency:	Board of Technical Registration
Program:	Licensing and Regulation
Fund:	TE2070 Technical Registration Board Fund (Appropriated)

Program Expenditures		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
TEA-1-1	Licensing and Regulation	2,584.1	2,605.0	268.0	2,873.0
Technical Registration Board Fund (Appropriated) Summary Total:		2,584.1	2,605.0	268.0	2,873.0
Appropriated Funding					
6000	Personal Services	1,273.0	1,227.2	120.0	1,347.2
6100	Employee Related Expenditures	483.0	572.0	48.0	620.0
Subtotal Personal Services and ERE		1,756.1	1,799.2	168.0	1,967.2
6200	Professional & Outside Services	90.9	191.6	100.0	291.6
6500	Travel In-State	1.0	5.0	-	5.0
6600	Travel Out-Of-State	18.5	17.2	-	17.2
7000	Other Operating Expenditures	435.5	424.3	-	424.3
8400	Capital Equipment	172.8	167.7	-	167.7
8500	Non-Capital Equipment	25.6	-	-	-
9100	Transfers-Out	83.7	-	-	-
Expenditure Categories Total:		2,584.1	2,605.0	268.0	2,873.0
Fund TE2070 - A Total:		2,584.1	2,605.0	268.0	2,873.0

Program Summary of Expenditure and Budget Request for Selected Funds

Agency:	Board of Technical Registration
Program:	Licensing and Regulation
Fund:	TE2071 Technical Registration Bd Investigations Fund (Non-Appropriated)

Program Expenditures		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
TEA-1-1	Licensing and Regulation	10.8	-	-	-
Technical Registration Bd Investigations Fund (Non-Appropriated) Summary Total:		10.8	-	-	-
Non-Appropriated Funding					
6000	Personal Services	-	-	-	-
6100	Employee Related Expenditures	-	-	-	-
Subtotal Personal Services and ERE		-	-	-	-
6200	Professional & Outside Services	1.0	-	-	-
6500	Travel In-State	-	-	-	-
6600	Travel Out-Of-State	-	-	-	-
7000	Other Operating Expenditures	4.9	-	-	-
8400	Capital Equipment	5.0	-	-	-
8500	Non-Capital Equipment	-	-	-	-
9100	Transfers-Out	-	-	-	-
Expenditure Categories Total:		10.8	-	-	-
Fund TE2071 - N Total:		10.8	-	-	-
Licensing and Regulation Total:		2,594.9	2,605.0	268.0	2,873.0

Program Expenditure Schedule

Agency: Board of Technical Registration				
Program: Licensing and Regulation				
FTE	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
FTE	25.0	25.0	-	25.0
Expenditure Category Total:	-	-	-	-
Fund Source				
Appropriated Funds				
TE2070 Technical Registration Board Fund (Appropriated)	25.0	25.0	-	25.0
Appropriated Funds Total:	25.0	25.0	-	25.0
Fund Source Total:	25.0	25.0	-	25.0
Personal Services	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Personal Services	1,266.3	1,227.2	120.0	1,347.2
Board & Commission Members Compensation	6.8	-	-	-
Expenditure Category Total:	1,273.0	1,227.2	120.0	1,347.2
Fund Source				
Appropriated Funds				
TE2070 Technical Registration Board Fund (Appropriated)	1,273.0	1,227.2	120.0	1,347.2
Appropriated Funds Total:	1,273.0	1,227.2	120.0	1,347.2
Fund Source Total:	1,273.0	1,227.2	120.0	1,347.2
Employee Related Expenditures	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Employee Related Expenses	-	572.0	48.0	620.0
FICA Taxes	94.9	-	-	-
Medical Insurance	208.1	-	-	-
Basic Life	0.2	-	-	-
Long-Term Disability (ASRS)	1.5	-	-	-
Unemployment Compensation & Other State' Taxes	0.3	-	-	-
Dental Insurance	1.3	-	-	-
Workers' Compensation	14.1	-	-	-
Arizona State Retirement System	128.3	-	-	-

Program Expenditure Schedule

Agency:		Board of Technical Registration			
Program:		Licensing and Regulation			
		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
	Alternate Retirement Contributions – Reemployed Retirees	11.1	-	-	-
	Personnel Board Pro-Rata Charges	10.9	-	-	-
	Information Technology Pro Rata Charge	7.3	-	-	-
	Accumulated Sick Leave Fund Charge	5.0	-	-	-
	Expenditure Category Total:	483.0	572.0	48.0	620.0
Fund Source					
Appropriated Funds					
TE2070	Technical Registration Board Fund (Appropriated)	483.0	572.0	48.0	620.0
	Appropriated Funds Total:	483.0	572.0	48.0	620.0
	Fund Source Total:	483.0	572.0	48.0	620.0
		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Professional & Outside Services					
	Professional and Outside Services	-	191.6	100.0	291.6
	Attorney General Legal Services	82.2	-	-	-
	External Legal Services	1.0	-	-	-
	Other Professional & Outside Services	8.7	-	-	-
	Expenditure Category Total:	91.9	191.6	100.0	291.6
Fund Source					
Appropriated Funds					
TE2070	Technical Registration Board Fund (Appropriated)	90.9	191.6	100.0	291.6
	Appropriated Funds Total:	90.9	191.6	100.0	291.6
Non-Appropriated Funds					
TE2071	Technical Registration Bd Investigations Fund (Non-Appropriated)	1.0	-	-	-
	Non-Appropriated Funds Total:	1.0	-	-	-
	Fund Source Total:	91.9	191.6	100.0	291.6
		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Travel In-State					
	Travel In-State	-	5.0	-	5.0

Program Expenditure Schedule

Agency:	Board of Technical Registration
Program:	Licensing and Regulation

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Mileage - Private Vehicle	0.6	-	-	-
Meals with Overnight Stay	0.1	-	-	-
Other Miscellaneous In- State Travel	0.2	-	-	-
Expenditure Category Total:	1.0	5.0	-	5.0
Fund Source				
Appropriated Funds				
TE2070 Technical Registration Board Fund (Appropriated)	1.0	5.0	-	5.0
Appropriated Funds Total:	1.0	5.0	-	5.0
Fund Source Total:	1.0	5.0	-	5.0

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Travel Out-Of-State				
Travel Out of State	-	17.2	-	17.2
Airfare and Other Common Carrier Charges	7.6	-	-	-
Car Rental Out-of-State	0.1	-	-	-
Lodging Out-of-State	8.9	-	-	-
Meals with Overnight Stay	1.0	-	-	-
Meals without Overnight Stay	0.1	-	-	-
Other Miscellaneous Out-of- State Travel	0.8	-	-	-
Expenditure Category Total:	18.5	17.2	-	17.2
Fund Source				
Appropriated Funds				
TE2070 Technical Registration Board Fund (Appropriated)	18.5	17.2	-	17.2
Appropriated Funds Total:	18.5	17.2	-	17.2
Fund Source Total:	18.5	17.2	-	17.2

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Other Operating Expenditures				
Other Operating Expenses	-	424.3	-	424.3
Risk Management Charges to State Agencies	9.3	-	-	-

Program Expenditure Schedule

Agency:	Board of Technical Registration
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Program:	Licensing and Regulation
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	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	36.7	-	-	-
External Programming and System Development Costs	10.7	-	-	-
Other External Computer Processing, Hosting, Maintenance and Support Costs	3.0	-	-	-
Charges Imposed Related to AFIS.	4.5	-	-	-
External Telecommunications Charges	19.2	-	-	-
Certificate of Participation (COP) Building Rent Charges to State Agencies	219.2	-	-	-
Miscellaneous Rent	2.3	-	-	-
Internal Accounting, Budgeting & Financial Services	12.0	-	-	-
Repair & Maintenance - Other Equipment	13.2	-	-	-
Repair & Maintenance - Other	4.8	-	-	-
Software Support, Maintenance Short-term Licensing	9.8	-	-	-
Office Supplies	9.8	-	-	-
Computer Supplies	0.8	-	-	-
Housekeeping Supplies	0.0	-	-	-
Other Operating Supplies	1.2	-	-	-
Employee Tuition Reimbursement	0.3	-	-	-
Conference Registration / Attendance Fees	6.1	-	-	-
Other Education & Training Costs	4.4	-	-	-
Advertising	0.9	-	-	-
Internal Printing	3.2	-	-	-
External Printing	0.5	-	-	-
Postage & Delivery	23.2	-	-	-
Document Shredding and Destruction Services	0.7	-	-	-
Awards	0.2	-	-	-
Entertainment & Promotional Items	0.4	-	-	-
Dues	24.4	-	-	-
Books, Subscriptions & Publications	3.6	-	-	-
Costs for Digital Imaging or Producing Microfilm & Microfiche	15.8	-	-	-
Other Miscellaneous Operating	0.1	-	-	-
Expenditure Category Total:	440.3	424.3	-	424.3

Program Expenditure Schedule

Agency:		Board of Technical Registration			
Program:		Licensing and Regulation			
		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Fund Source					
Appropriated Funds					
TE2070	Technical Registration Board Fund (Appropriated)	435.5	424.3	-	424.3
Appropriated Funds Total:		435.5	424.3	-	424.3
Non-Appropriated Funds					
TE2071	Technical Registration Bd Investigations Fund (Non-Appropriated)	4.9	-	-	-
Non-Appropriated Funds Total:		4.9	-	-	-
Fund Source Total:		440.3	424.3	-	424.3
Capital Equipment		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
	Capital Equipment	-	167.7	-	167.7
	Furniture – Capital Purchase	16.2	-	-	-
	Computer Equipment - Capitalized Purchase	11.0	-	-	-
	Other Equipment - Capital Purchase	5.0	-	-	-
	Purchased or licensed software / website	145.7	-	-	-
Expenditure Category Total:		177.9	167.7	-	167.7
Fund Source					
Appropriated Funds					
TE2070	Technical Registration Board Fund (Appropriated)	172.8	167.7	-	167.7
Appropriated Funds Total:		172.8	167.7	-	167.7
Non-Appropriated Funds					
TE2071	Technical Registration Bd Investigations Fund (Non-Appropriated)	5.0	-	-	-
Non-Appropriated Funds Total:		5.0	-	-	-
Fund Source Total:		177.9	167.7	-	167.7
Non-Capital Equipment		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
	Furniture - Non-Capital Purchase	10.5	-	-	-

Program Expenditure Schedule

Agency:	Board of Technical Registration
Program:	Licensing and Regulation

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Computer Equipment – Non- Capitalized Purchases	11.9	-	-	-
Other Equipment - Non- Capital Leases	3.2	-	-	-
Expenditure Category Total:	25.6	-	-	-
Fund Source				
Appropriated Funds				
TE2070 Technical Registration Board Fund (Appropriated)	25.6	-	-	-
Appropriated Funds Total:	25.6	-	-	-
Fund Source Total:	25.6	-	-	-

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Transfers-Out				
Transfers Out – Not Subject to Cost Allocation	83.7	-	-	-
Expenditure Category Total:	83.7	-	-	-
Fund Source				
Appropriated Funds				
TE2070 Technical Registration Board Fund (Appropriated)	83.7	-	-	-
Appropriated Funds Total:	83.7	-	-	-
Fund Source Total:	83.7	-	-	-

Program Expenditure Schedule

Agency: Board of Technical Registration

Administrative Costs Summary

FY 2025

Personal Services

123.0

ERE

26.0

Administrative Costs Total:

149.0

Administrative Costs / Total Expenditure Ratio

Request

Admin %

FY 2025

2,873.0

5.2%

Agency Summary

Board of Technical Registration

Judith Stapley, Executive Director

Phone: 602-364-4939

A.R.S. §§ 32-101, 32-106, 32-107

Mission:

To protect the health, safety, and welfare of the public by establishing appropriate registration qualifications and efficiently and fairly enforcing the statutes and rules governing the practice of the professions and occupations under the Board's jurisdiction.

Description:

The Board of Technical Registration regulates the firms and individual practice of alarms services, architects, engineers, geologists, home inspectors, landscape architects, and land surveyors. The Board also has jurisdiction to investigate and discipline the unregistered practice of professions and occupations under A.R.S. § 32-106.01 and A.R.S. § 32-106.02.

Agency Summary: (\$ Thousands)

Program	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
► Licensing and Regulation	2,594.9	2,605.0	2,873.0
Agency Total:	2,594.9	2,605.0	2,873.0

Funding:

	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Other Appropriated Funds	2,584.1	2,605.0	2,873.0
Other Non-Appropriated Funds	10.8	-	-
Total Funding	2,594.9	2,605.0	2,873.0

FTE Positions	25.0	25.0	25.0
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5 Year Plan

Description:

Resource Assumptions

	FY 2026 Estimate	FY 2027 Estimate	FY 2028 Estimate
Full-Time Equivalent Positions	25.0	25.0	25.0
General Fund	-	-	-
Other Appropriated Funds	2,873,000.0	2,873,000.0	2,873,000.0
Non-Appropriated Funds	20,000.0	20,000.0	20,000.0
Federal Funds	-	-	-

◆ **Goal 1** To timely and accurately process applications for registration and certification.

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Total number of active registrants	43,494	43,000	47,240	51,000	55,000
Total number of applications received	2,467	2,900	3,021	3,300	3,500

Total number of applications processed	2,284	2,700	2,954	3,200	3,300
Percent of applications processed within agency timeframes	100	100	100	100	100
Total number of license renewal applications processed	10,243	10,500	9,121	10,500	10,500
Number of application denials	1	1	-	1	1
Number of application denials reversed through appeal	-	-	-	-	-

◆ **Goal 2** To timely resolve all received complaints.

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Percent of complaints resolved by informal methods	99	95	99	95	95
Number of complaints resolved	118	130	139	130	140
Number of complaints received	130	135	-	140	-
Number of non-registrant complaints	36	30	60	30	30
The average number of days a complaint is open.	125	140	146	140	140
Number of complaints against registrants resulting in disciplinary action	35	43	46	43	45

◆ **Goal 3** To rapidly and accurately respond to requests for information (public records requests) relating to the Board's regulated population.

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Percent of persons grading response to request for information as good or better	N/A	N/A	98	98	98
Number of Public Information requests received	48	45	52	50	50

Agency 5 Year Plan

TEA Board of Technical Registration

Description:

Resource Assumptions

	FY 2026 Estimate	FY 2027 Estimate	FY 2028 Estimate
Full-Time Equivalent Positions	25.0	25.0	25.0
General Fund	-	-	-
Other Appropriated Funds	2,873,000.0	2,873,000.0	2,873,000.0
Non-Appropriated Funds	20,000.0	20,000.0	20,000.0
Federal Funds	-	-	-