



**State of Arizona**  
**BOARD OF TECHNICAL REGISTRATION**

1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007  
(602) 364-4930 FAX: (602) 364-4931 <https://btr.az.gov/>

- Jack Gilmore, Board Chair, Landscape Architect • Michael Kolejka, Board Vice Chair, Architect
- Dana Klett, Land Surveyor • Scott Sayles, Board Secretary, Civil Engineer
- Bill Nesgood, Geologist • Dr. Clinton Campbell, Public Member • Jennifer Hobik, Esq, Public Member
- Kileen Lindgren, Public Member • Stacy Skankey, Esq, Public Member
- Kent Wilson, Public Member • Hayley Bohall, Public Member

**MINUTES FOR REGULAR SESSION MEETING**

1110 W. Washington Street, Board Room 245, Phoenix, Arizona 85007

**Tuesday, February 28, 2023 –9:00am**

1. **CALL TO ORDER** – The Board meeting convened at 9:02 am, adjourned for a break at 10:57 am, re-convened at 11:11 am and adjourned at 2:20 pm.

2. **ROLL CALL**

**PRESENT**

Jack Gilmore  
Scott Sayles  
Hayley Bohall  
Dana Klett – left at 2:01 pm  
William “Bill” Nesgood  
Lucas “Kent” Wilson

**VIRTUAL**

Dr. Clinton Campbell  
Michael Kolejka

**ABSENT**

Jennifer Hobik, Esq.  
Stacey Skankey, Esq.  
Kileen Lindgren

3. **CALL TO THE PUBLIC**

No one appeared before the Board.

4. **ADOPTION OF MINUTES**

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 4(A).*

A. Approve, modify and/or reject, January 24, 2023 Board meeting minutes.

Mr. Sayles moved and Mr. Kolejka seconded to accept regular session minutes as written; motion carried 8-0.

## 5. CONSENT AGENDA

Items listed on the Consent Agenda will be considered by the Board as a single action item unless a Board Member wishes to remove a specific item for review, discussion, and action separately from the other Consent Agenda items.

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 5(A).*

### A. LICENSING MATTERS

Review, Consideration and Possible Action on the following:

1. Cancel Registrations and Certifications that have been Expired for one Full Renewal Period
2. Grant Applications for Registration/Certification
  - a) Professional Exam unknown
    - 1) Smith, Matthew – Application for Registration as a Civil Engineer #236922
    - 2) Collins, Elizabeth – Application for Registration as a Civil Engineer #237259
  - b) Certificate(s) of Experience from non-Professionals  
*Nothing to consider*
  - c) Council Records – experience under non-Professionals
    - 1) Crosby, Wyatt – Application for Registration as an Electrical Engineer #236878
    - 2) Kocher, Nathan – Application for Registration as an Electrical Engineer #226679
    - 3) Layman, Allen – Application for Registration as a Mechanical Engineer #236780
    - 4) Kennell, Brian – Application for Registration as an Electrical Engineer #236941
    - 5) Kelly, Tyler – Application for Registration as an Electrical Engineer #236921
    - 6) Sawyer, Derek – Application for Registration as a Civil Engineer #226636
    - 7) Small, Garrett – Application for Registration as a Civil Engineer #236962
    - 8) Krautbauer, Tony – Application for Registration as an Electrical Engineer #237032
    - 9) Linser, Preston – Application for Registration as an Electrical Engineer #237080
  - d) Background Review
    - 1) Morris, Kyle – Application for Registration as a Civil Engineer #226021
    - 2) Pickens, Justin – Application for Registration as a Land Surveyor #237019
    - 3) Tilley, Michael – Application for Certification as a Home Inspector #226584
    - 4) Girvin, Travis – Application for Certification as a Home Inspector #226351
    - 5) Andree, Aaron – Application for Registration as a Land Surveyor #237138
    - 6) Markeloff, Eric – Application for Registration as a Chemical Engineer #237077
  - e) Disciplinary Action Review  
*Nothing to consider*
  - f) Multiple Considerations
    - 1) Puhr, John – Application for Registration as an Architect #236757
      - i. Background Review
      - ii. Disciplinary Action Review
    - 2) Sauer, Cody – Application for Registration as a Civil Engineer #226573
      - i. Background Review
      - ii. Certificate(s) of Experience from non-Professionals
    - 3) Watt, Rebecca – Application for Registration as a Civil Engineer #237207
      - i. Disciplinary Action Review
      - ii. Council Record – Experience under non-Professionals
3. Grant Universal Applications for Professional Registration/Certification
  - a) Collins, Vincent – Application for Registration as a Fire Protection Engineer #236779

- b) Collins, Vincent – Application for Registration as a Mechanical Engineer #237081
  - c) Kintner, Christopher – Application for Registration as a Mechanical Engineer #236716
  - d) Lawler, Christopher – Application for Registration as a Geologist #236906
  - e) Rastedt, Timothy – Application for Registration as a Landscape Architect #226697
  - f) Rickert, Darin – Application for Registration as an Architect #236982
4. Grant Renewal Registration Application(s)
- a) Background Review
    - 1) Price, Paul – Renewal Application for Architect Registration #27006
    - 2) Schukai, David – Renewal Application for Architect Registration #41624
  - b) Disciplinary Action Review
    - 1) Allen, Kenneth – Renewal Application for Architect Registration #14330
    - 2) Bilow, Gary – Renewal Application for Land Surveyor Registration #18539
    - 3) Brown, Howard – Renewal Application for Land Surveyor Registration #23942
    - 4) Kupper, Scott – Renewal Application for Electrical Engineer Registration #47212
    - 5) Salenger, Matthew – Renewal Application for Architect Registration #47298
    - 6) Tomecak, Mark – Renewal Application for Architect Registration #42458
    - 7) Skwiot, John – Renewal Application for Civil Engineer Registration #47808
    - 8) Zero, Lawrence – Renewal Application for Mechanical Engineer Registration #33058
5. Approve Application(s) for Exam Waivers
- a) Application to waive Fundamental Exam  
*Nothing to consider*
  - b) Application to waive Professional Exam
    - 1) Schmitt, Matthew – Application to waive 16-hr SE exam #236978
    - 2) Smith, Jeremy – Application to waive PE Mechanical exam #236709
    - 3) Gardner, Jeffrey – Application to waive 16-hr SE exam #236848
  - c) Multiple Considerations
    - 1) Ali, Hashem – Application for FE exam waiver #225952
      - i. Certificate(s) of Experience from non-Professionals
      - ii. FE exam waiver
    - 2) Ali, Hashem – Application for PE Electrical exam waiver #225477
      - i. Certificate(s) of Experience from non-Professionals
      - ii. PE Electrical exam waiver
    - 3) Wentland, Kevin – Application for 16-hr SE exam waiver #237218
      - i. Background Review
      - ii. 16-hr SE exam waiver
6. Approve Application(s) for Exam Authorization
- a) Certificate(s) of Experience from non-Professionals
    - 1) Helbren, Justine – Application for PE Civil exam authorization #226655
    - 2) Monroy Hernandez, Rafael – Application for PE Civil exam authorization #236752
    - 3) Slickman, Ravi – Application for PE Electrical exam authorization #226104
  - b) Council Records – experience under non-Professionals
    - 1) Levanen, Jason – Application for AZ SSE authorization #226673
7. Approve Application(s) for In-Training Designation
- a) Certificate(s) of Experience from non-Professionals  
*Nothing to consider*

8. Approve Extension Requests

- a) Skariah, Jils – Application for ARE exam authorization #213063
- b) Filner, Leonard – Application for Registration as a Landscape Architect #226016
- c) Brown, Edgar – Application for ARE exam authorization #224165
- d) Santarcangelo, Braden – Application for ARE exam authorization #213062
- e) Rosas-Marquez, Joshua – Application for Registration as a Civil Engineer #226623
- f) Wilkerson, Kent – Application for Registration as a Civil Engineer #226436

Mr. Wilson moved and Mr. Sayles seconded to approve all items under agenda item 5(A); motion carried 8-0.

6. CONSIDERATION OF CASES REFERRED FOR FORMAL HEARING

Nothing to Consider

7. ENFORCEMENT MATTERS

Review, Consideration and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda items 7(A-E).*

A. Complaints Proposed for Resolution by Dismissal:

- 1. P23-038, Stephen Shearrow, R.L.S. #40937

Alleger, Mr. Tom Farley was present and made a statement before the Board. Mr. Curtis Brown, registered engineer, was present and made a statement before the Board. Investigator Daniel Carthel was present, made a statement and answered Board member questions. Mr. Donald answered Board questions.

Mr. Kolejka moved and Ms. Klett moved to dismiss case #P23-038; motion carried 7-1. Mr. Wilson voted nay.

- 2. AL23-010, Allen “Chip” McCann, C.P. #66409 and Nulione #21063

Respondent appeared virtually before the Board. Investigator Kaitlyn Crawford was present and made a statement before the Board.

Mr. Sayles moved and Mr. Kolejka seconded to dismiss case #AL23-010; motion carried 8-0.

- 3. P23-062, Joshua Oehler, R. A. #61973

Respondent appeared virtually and made a statement before the Board. Investigator Kaitlyn Crawford was present before the Board.

Mr. Sayles moved and Dr. Campbell seconded to dismiss case #P23-062; motion carried 8-0.

- 4. P23-022, Douglas Brimhall, P.E. (Civil) #36630

Respondent appeared virtually and made a statement before the Board. Alleger, Ms. Cyndi Hutson was present and made a statement before the Board. Alleger, Vince Hutson was present and made a

statement before the Board. Ms. Tiffany Brown Cocroft of Gila County Engineers appeared virtually before the Board. Investigator Kaitlyn Crawford was present and made a statement before the Board. Mr. Donald answered Board questions. The Board deliberated.

Mr. Sayles moved and Dr. Campbell seconded to dismiss case #P23-022; motion carried 8-0.

5. HI23-014, David Kircher, Non-Registrant and David Kircher Consulting, Non-Registrant Firm

Investigator Brandon Eaden was present before the Board.

Mr. Sayles moved and Dr. Campbell seconded to dismiss case #HI23-014; motion carried 8-0.

6. P23-079, Robert Knighten, P.E. (Civil) #35864

Respondent appeared virtually before the Board. Investigator Brandon Eaden was present before the Board.

Mr. Wilson moved and Ms. Bohall seconded to dismiss case #P23-079; motion carried 7-0. Mr. Sayles recused himself from the vote.

B. Complaints Proposed for Resolution with Signed Consent Agreements:

1. P22-069, Kelli LeVasseur, P.E. (Civil) #53519 and Structurology, Non-Registrant Firm

Investigator Daniel Carthel was present, made a statement and answered Board member questions. Mr. Donald answered Board questions.

Mr. Sayles moved and Mr. Wilson seconded to accept Respondent's signed Consent Agreement; motion carried 8-0.

Mr. Gilmore moved and Mr. Kolejka seconded to direct staff to initiate a separate investigation into Mr. Morin regarding truss repair plans and possibly operating a firm without registration; motion carried 8-0.

2. P23-021, William Gilbert, P.E. (Civil) #41931 and Gilbert Structural, LLC, #16904 (expired) (*Related Case P23-023*)

Alleger, Ms. Shawntel Goodwin was present, made a statement and answered Board member questions. Alleger Mr. Bryan Goodwin was present and made a statement before the Board. Investigator Brandon Eaden was present, made a statement and answered Board member questions. Mr. Donald answered Board questions.

Mr. Sayles moved and Mr. Wilson seconded to accepted Respondent's signed Consent Agreements for cases #P23-021 and #P23-023; motion carried 8-0.

3. P23-023, William Gilbert, P.E. (Civil) #41931 and Gilbert Structural, LLC, #16904 (expired) (*Related Case P23-021*)

See 7(A)(2).

4. P23-045, Monica Acuna Arizmendi, Non-Registrant (*Related Case P23-046*)

Investigator Daniel Carthel was present, made a statement and answered Board member questions.

Mr. Sayles moved and Mr. Kolejka seconded to accept Respondent's signed Consent Agreement; motion carried 8-0.

C. Complaints Proposed to Offer Consent Agreement:

1. P23-041, Cody Bowman, R.A. #63734 and Vitruvian Design, #22409

Investigator Greg Roehm was present and made a statement before the Board. Mr. Donald answered Board questions. The Board deliberated.

Mr. Sayles moved and Mr. Kolejka seconded to offer Respondent the proposed Consent Agreement; motion carried 8-0.

2. P23-046, Robert Acken, R.L.S. #41659 (*Related Case P23-045*)

Respondent was present, made a statement and answered Board member questions. Investigator Daniel Carthel was present and made a statement. Mr. Donald answered Board questions. The Board deliberated.

Mr. Gilmore moved and Mr. Wilson seconded for the Board to enter Executive Session to receive legal advice; motion carried 8-0.

The Board entered Executive Session at 11:32 am and re-convened to open session at 11:50 am.

The Board directed Board staff to modify Respondent's proposed Consent Agreement and review at the next regularly scheduled Board meeting.

3. HI23-002, Harold (Hal) Kunnen, C.H.I. #38065

Respondent appeared virtually, made a statement and answered Board member questions. Investigator Kaitlyn Crawford was present, made a statement and answered Board member question. Home Inspector Report Assessor Stephen Von Ehrenkrook was present and answered Board member questions. EAC member Dennis Nobley appeared virtually and answered Board member questions. Mr. Donald answered Board questions. The Board deliberated.

Mr. Kolejka moved and Ms. Klett seconded to offer Respondent the proposed Consent Agreement; motion carried 8-0.

Mr. Wilson moved and Mr. Kolejka seconded to offer Respondent 30 days to sign the proposed Consent Agreement, and if not signed within 30 days, proceed to a formal hearing; motion carried 7-1. Mr. Sayles voted nay.

4. P23-048, Ronald Hecht, R.A. #47331 and Valley Architecture, Inc #18818(expired), #24465(active)

Respondent appeared virtually, made a statement and answered Board member questions. Investigator Greg Roehm was present and made a statement before the Board.

Mr. Kolejka moved and Mr. Wilson seconded to offer Respondent the proposed Consent Agreement; motion carried 8-0.

5. HI23-004, Curtis Kloc, C.H.I. #72347 and Inspections over Coffee, #22936

Respondent was present, made a statement and answered Board member questions. Investigator Brandon Eaden was present and made a statement before the Board. The Board deliberated.

Mr. Gilmore moved and Mr. Wilson seconded for the Board to enter Executive Session to receive legal advice; motion carried 8-0.

The Board entered Executive Session at 12:21 pm and returned to regular open session at 12:29 pm.

Mr. Sayles moved and Ms. Klett seconded to modify Respondent's proposed Consent Agreement; motion carried 8-0.

D. Action Regarding Failure to Comply with a Board Order:

1. AL23-009, Daniel Gould, C.P. #66272 and ProLink Protection, LLC #21010 (expired) (*Related Case AI22-007*)

Investigator Kaitlyn Crawford was present, made a statement and answered Board member questions. Mr. Donald answered Board questions.

Mr. Gilmore moved and Mr. Wilson seconded to offer both of Board staff's recommended Consent Agreements for cases #AL23-009 and #AL22-007 to Respondent, to be signed within 30 days, and if not signed, proceed to a formal hearing; motion carried 7-0.

2. AL22-007, Daniel Gould, C.P. #66272 and ProLink Protection, LLC #21010 (expired) (*Related Case AI23-009*)

See 7(D)(1).

E. Review and Consideration for EAC Membership:

1. Clifford Tolman, P.E. (Electrical) # 57159

Mr. Kolejka moved and Mr. Wilson seconded to accept EAC membership for Clifford Tolman and Wade Williams; motion carried 7-0.

3. Wade Williams, P.E. (Electrical) #35943

See 7(E)(1).

## 8. POLICY MATTERS

Review, Consideration, and Possible Action on the following:

*The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice) on agenda item 9(A-C). Additionally, the Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(4) (discussion or consultation with the attorneys of the public body in order to consider its*

*position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation) on agenda item 8(A-C).*

A) Arizona Supreme Court Docket No. CV-21-0203-PR, 1 CA-CV 20-0510 & CV 2019-013509 – Mills v. Arizona State Board of Technical Registration

AAG Scott Donald reported that the Board will now be represented by AAG Joshua Whitaker of the Solicitor General's Office Division of the Arizona Attorney General's Office and that an Amended Complaint has been filed with the Superior Court.

AAG Joshua Whitaker was present and made a statement before the Board.

B) Update on Rules package, HIRSC recommendations regarding the Proposed Rulemaking, and the hiring of a professional rules draftsman

Mr. Winter reported on updates regarding the legislative rules package submitted to the Secretary of State, Proposed Rulemaking recommendations discussed at that last HIRSC meeting and the hiring of a professional rules draftsman.

C) Discussion regarding Incidental Overlap

Mr. Gilmore reported that he has reached out to the Interprofessional Council on Registration (ICOR) and is awaiting a response regarding interpretation of Incidental Overlap.

**9. DIRECTOR'S REPORT**

- A. Budget Update
- B. Previous Meeting Follow-Up
  - a. Online Transition
  - b. Board Staff Updates
  - c. Board Composition
- C. Licensing Numbers
- D. Enforcement Numbers
- E. List of Newly Granted Applicants

Ms. Stapley reported on the Board's budget, the Board's online transition and licensing and enforcement numbers.

**10. BOARD CHAIR'S REPORT**

Nothing discussed

**11. ASSISTANT ATTORNEY GENERAL TRAINING REGARDING OPEN MEETING LAW**

Nothing discussed

**12. STANDING COMMITTEE REPORTS**

- A. Legislation and Rules Committee – No meeting to report on
- B. Home Inspector Rules and Standards Committee – February 8, 2023 Meeting



Mr. Winter reported on the Home Inspector Rules and Standards Committee meeting that was held on February 8, 2023.

**13. BOARD MEMBER REPORTS/DISCUSSION ON STATE AND NATIONAL COUNCIL ACTIVITIES, NEWS AND MEETINGS**

**A. National Association of State Boards of Geology (ASBOG)**

Nothing was discussed.

**B. Council of Landscape Architectural Registration Boards (CLARB)**

Ms. Stapley reported on changes to the LARE exam to take effect at the end of this calendar.

**C. National Council of Architectural Registration Boards (NCARB)**

Ms. Stapley reported on NCARB's efforts in implementing mutual recognition agreement with the United Kingdom that is set to take effect in April. NCARB has unanimously decided to retire the rolling clock effective April 30, 2023. The annual meeting will be held June 15-17, 2023, in Tampa, FL.

**D. National Council of Examiners for Engineering and Surveying (NCEES)**

Ms. Stapley reported on NCEES's Interim Zone Meeting, April 27-29, 2023 in Houston, Texas, that she will attend, and NCEES's annual meeting that she will attend August 15-18, 2023, in Boston, Massachusetts.

**E. Interorganizational Council on Regulation (ICOR)**

Ms. Stapley reported on ICOR's meeting that she attended in January. Subcommittees are continuing to identify what is significant incidental or overlapping practice between the professions of architects, landscape architects, interior designers, engineers, and surveyors.

**14. FUTURE BOARD MEETINGS – March 28, 2023**

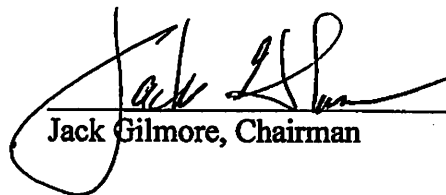
**15. SUGGESTED TOPICS FOR FUTURE MEETING AGENDAS.**

The Board would like to continue discussion on incidental overlap. The Board would like a discussion regarding Board funds to be used for scholarships for applicants.

**16. MEETING ADJOURNMENT**

Signed this 28 day of March, 2023



  
\_\_\_\_\_  
Jack Gilmore, Chairman

  
\_\_\_\_\_  
Judith Stapley, Executive Director