GEOLOGIST
INSTRUCTIONS FOR COMPLETING AN APPLICATION FOR ASBOG PRACTICE OF GEOLOGY EXAM AUTHORIZATION

NOTICE: KNOWINGLY MAKING A FALSE STATEMENT IN CONNECTION WITH YOUR APPLICATION MAY BE CAUSE FOR DENIAL OF YOUR APPLICATION AND/OR REFERRAL FOR CRIMINAL PROSECUTION.

Please review the Arizona Board of Technical Registration (AZBTR) **Rules** and **Statutes** on the website carefully. They establish the requirements for examinations and explain Board procedures. It is very important that you become thoroughly familiar with the Statutes and Rules.

- Complete each section of the application following instructions on the form and in Rule R4-30-204.
- Print the required information neatly or use a word processor. Be sure to sign it. If you require additional space, please attach a supplemental sheet of paper.
- The information on this website provides answers to the most frequently asked application related questions. All requests for information relating to your application status should be made **in writing.**
- Applicants requesting a waiver of exam must submit an application for waiver of examination. Please refer to the AZBTR website for the appropriate application.

Once the AZBTR receives a completed application, an application number will be assigned and a file established. **No refunds** will be made. It is your responsibility to ensure that your application is correct and complete. A completed application includes the following:

- Completed application with all questions answered, signed and dated
- A signed check or money order in the amount of $100.00 for the application fee
- Completed, signed and dated " Arizona Statement of Citizenship" form and supporting evidence
- Copy of a government issued photographic identification
- Official college transcripts, if applicable
- Three (3) Certificate of Experience forms, if applicable
- Verification of passed FG exam, if applicable

Applicants must obtain pre-authorization approval to sit for an examination **by**:

The Arizona Board of Technical Registration: The Board's approval process may take eight to twelve weeks depending on the applicant's qualifications and timely submission of required documents. If the Board has not received an application from you and approved you to sit for a national examination, you will not be authorized to take an ASBOG examination. If approved, you will have one year from the date of approval to take and pass the exam, otherwise you will need to re-apply and pay the application fee.

Supporting documentation for application:

- The Board will maintain all documentation submitted (prior to applying) for a maximum of one year.

- Documentation from a previously submitted application may be used for a new application granted it falls within the AZBTR's retention schedule.

- Transcripts: Arrange to have copies of certified transcripts for all educational credit claimed sent **directly from the Registrar**. Electronic transcripts should be sent directly to **licensing@azbtr.gov**. The AZBTR will accept an education equivalency evaluation from a Board approved entity in place of official transcripts for foreign education. The evaluation must contain the applicant's graduation date. If the graduation date is not listed then official transcripts will be required. Please refer to A.A.C. R4-30-208 to determine the education allocation that may be applied to your degree.

- Foreign degree transcripts must be translated to English and evaluated by an entity of the Board's choosing. Evaluations must be completed prior to submitting an application with the Board, as the process for evaluation may take several months. Final evaluations must be submitted directly to the Board by the evaluating entity. Evaluations will not be accepted from the applicant. If the graduation date is not shown on the evaluation, then official transcripts will be required.

- Geologist Certificate of Experience forms must be **submitted directly to the Board from the applicant's current or former supervisors** who are registered geologists. The applicant is responsible for completing Section A of the form and mailing forms to the present and past supervisors. The sum of the seven categories in the "Detailed Summary of Qualifying Experience" section of the form must total the amount (in months) of your employment with that particular company. The supervisors must complete Section B of the form and send all pages directly back to the Board. The Board will not accept forms that are submitted by the applicant and will not accept old forms previously submitted to any other jurisdiction.

- If the applicant cannot provide Geologist Certificate of Experience forms completed by supervisors, the applicant can submit a letter of explanation as to the reason why that requirement cannot be met and have Geologist Certificate of Experience forms submitted by professional references, at least two of whom are registered geologists for consideration. Please note that submission of these alternate forms will be considered, but may not be accepted as demonstrating necessary experience.

An application is not considered "administratively complete" until all of the verifying documentation has been received. You will receive a notice from the Board via regular mail and email when your application is received and administratively reviewed. If you do not receive a confirmation within two weeks, you are welcome to contact your Licensing Specialist by email. Please refer to the "About Us" "Staff" section on the website to obtain the email for your assigned Licensing Specialist. Application assignments are made based on the first letter of the applicant's last name.

Please refer to:

- A.R.S. §32.122.01
- A.A.C. R4-30-201
- A.A.C. R4-30-204
- A.A.C. R4-30-208

State of Arizona
BOARD OF TECHNICAL REGISTRATION
1110 W. Washington Street, Suite 240, Phoenix, Arizona 85007 (602) 364-4930 FAX: (602) 364-4931 https://btr.az.gov/

APPLICATION FOR ASBOG PRACTICE OF GEOLOGY (PG) EXAM AUTHORIZATION

PLEASE TYPE OR PRINT LEGIBLY

APPLICATION FEE $100.00

Applicant must demonstrate at least 60 months of education and/or experience for Board authorization pursuant to R4-30-204.

1. GENERAL INFORMATION

Name (First, Middle, Last): ______________________________

Date of Birth: ______________ Social Security # (mandatory): ______________

Residence Address: ______________________ Apt/Suite/Unit: ______________

City, State, Zip: ______________________ Tel. #: ______________

Mailing Address: ______________________ Apt/Suite/Unit: ______________

City, State, Zip: ______________________ Tel. #: ______________

Email: ______________________________

If you have been legally known by another name(s) list here with explanation and submit relevant documentation with your application:

____

FG exam passed in: ____________ (State) ____________ (Year)

2. EDUCATION

Name of Institution #1: ______________________ Date of Graduation: ______________

Mailing Address: ______________________________

Years attended: ______________ Major(s)/Minor(s): ______________ Degree Type: ______________

- -

Name of Institution #2: ______________________ Date of Graduation: ______________

Mailing Address: ______________________________

Years attended: ______________ Major(s)/Minor(s): ______________ Degree Type: ______________

Education must be gained in accordance with A.R.S. 32-122.1. The Board must verify all education relevant to this application.

Please request that the registrar's office of the college or university you attended directly forward certified transcripts to the Board; this includes non-degreed applicants claiming educational credit.

Internal Use Only Receipt Number: ______________ Amount Paid: __________

3. QUALIFYING EXPERIENCE

Employer #1: ____ Your Supervisor: ______________________

Employer's Address: ____ Phone Number: ________________

Date of Employment (to/from): ___________________________ # of Hours Worked per Week: _____________

Description of Work Performed (including Job Title): ____

____

____

- -

Employer #2: ____ Your Supervisor: ______________________

Employer's Address: ____ Phone Number: ________________

Date of Employment (to/from): ___________________________ # of Hours Worked per Week: _____________

Description of Work Performed (including Job Title): ____

____

____

- -

Employer #3: ____Your Supervisor: ______________________

Employer's Address: ____ Phone Number: ________________

Date of Employment (to/from): ___________________________ # of Hours Worked per Week: _____________

Description of Work Performed (including Job Title): ____

____

____

Experience must be gained in accordance with A.R.S. 32-122.01. The Board shall verify all experience relevant to this application.

Please request your supervisor verify your experience on the "Geologist Certificate of Experience Form" provided in this application packet and have them directly forward the completed form to the Board. The Board may only credit experience obtained under the direct supervision of a professional registrant pursuant to ARS 32-122.01(D) & (E).

If you cannot supply the names and addresses of three supervisors, you must provide to the Board a written, sworn statement, explaining the inability to provide this information. Additionally, you must request three professional references, unrelated to you, at least two of which are registered as Professional Geologists, verify your experience on the "Geologist Certificate of Experience Form" provided in this application packet and have them directly forward the completed form to the Board.

4. CERTIFICATION / RELEASE

I certify the information contained in this application to be accurate, true and complete to the best of my knowledge. I authorize any individual, company or institution with whom I have been associated to furnish the Arizona State Board of Technical Registration with any information concerning my qualifications for professional registration/certification in Arizona, which they have on record or otherwise possess, and release the individual, company or institution and all individuals from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

_____ _____

Signature of Applicant Date

The Board will verify your answers by searching public records databases. If the Board determines that any of your answers are incorrect, you may become the subject of an investigation. Making a false statement in connection with this application may be cause for denial of this application and/or referral for criminal prosecution.

- Arizona Revised Statutes ("A.R.S.") 41-1030(B) states that "[a]n agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition."
- A.R.S. 41-1030(D) states that "[t]his section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section."
- A.R.S. 41-1030(E) states that "[a] state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy."
- A.R.S. 41-1030(F) states that "[t]his section does not abrogate the immunity provided by section 12-820.01 or 12-820.02."

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PREVIOUSLY SUBMITTED DOCUMENTS AFFIRMATION FORM

If you submitted an application to the Board previously, you may submit this form with your new application to request that the Board reuse documents provided with the previous application.

I request that the Board reuse the following documents for the application attached.

- ☐ "Architect Certificate of Experience Form(s)" previously provided in application #_____.
- ☐ "Engineer Certificate of Experience Form(s)" previously provided in application #_____.
- ☐ "Geologist Certificate of Experience Form(s)" previously provided in application #_____.
- ☐ "Land Surveyor Certificate of Experience Form(s)" previously provided in application #_____.
- ☐ "Landscape Architect Certificate of Experience Form(s)" previously provided in application #_____.
- ☐ Certified Transcripts previously provided in application #_____.
- ☐ License/Exam Verification(s) from other states and jurisdictions previously provided in application #_____.
- ☐ "Arizona Statement of Citizenship and Aliens Status for State Public Benefits" form previously provided in application #_____.
- ☐ Copy of a Government issued photographic identification previously provided in application #_____.

By signing, I affirm that I understand that the Board must consider its Record Retention Schedule and Confidentiality Laws (ARS 32-129), among other things, when determining my request, that the Board has the authority to deny my request and, if denied, I will be responsible for any missing documentation.

_____ _____
Signature of Applicant Date

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Geologist Certificate of Experience Form

Applicant Name:_____

SECTION A
(To be completed by Applicant)

Employer Name, Address, and Telephone_____

_____

Your Job Title_____
Your Supervisor/Reference Name and Job Title_____
If the name given above is other than an immediate supervisor, indicate below the professional relationship of the person you have chosen.

Co-Worker ☐ Client ☐ Other ☐ Explain:_____

DETAILED SUMMARY OF QUALIFYING EXPERIENCE

Note: The detailed summary should include a description of the projects you worked on and a breakdown of time spent by category of experience. Attach additional pages to adequately detail your experience.

Employment Dates: From____/____/____ To____/____/____

Approximate Number of Hours Worked Weekly_____

Experience Activity:

Activity	Total Months
Consultation (R4-30-224)(B)(1)	
Evaluation (R4-30-224)(B)(2)	
Supervision of Exploration (R4-30-224)(B)(3)	
Administration (R4-30-224)(B)(4)	
Editing or Writing (R4-30-224)(B)(5)	
Engineering (R4-30-224)(B)(6)	
Sub-Professional Experience (R4-30-224)(B)(7)	
Grand Total	

Detailed Work Description:_____

_____

_____

_____

_____

I affirm under penalty of law that the foregoing statements and supporting documentation are accurate, true and complete to the best of my knowledge. I understand that submitting a materially false statement in connection with an application may be grounds for denial of this application and/or referral for criminal prosecution.

Applicant's Signature_____Date_____

Applicant Name_____

Reference please initial here _____

Applicant Name:_____

SECTION B

(To be completed by supervisor/reference)

The Board will rely on your answers to the questions below in determining whether or not this applicant should be issued a license to practice as a professional in Arizona. Please recognize the importance of this information and give due care to your responses. Use additional pages, if required. Please evaluate the qualifications of this applicant in the light of professional requirements. Please understand that, while an examination may determine an applicant's technical ability to do the standard task, it does not determine honesty, integrity, dependability, resourcefulness, judgment, ability to take responsible charge and other qualities and traits of character necessary in a competent and ethical professional. These characteristics show up in practice and are known only to the applicant's acquaintances and associates.

If you are not a professional registrant, you must include your resume.

Your Name_____

Address_____

City, State, Zip_____ Telephone_____

E-mail:_____

Your job title at the time you supervised/knew the applicant _____

Have you personally supervised and examined the applicant's work? Yes ☐ No ☐

Does the information presented by the applicant accurately reflect his/her experience? Yes ☐ No ☐

(If "No" or "Don't Know," please explain.) Don't Know ☐

_____

_____

Give the dates you observed the applicant performing professional duties, either directly or indirectly.

Date: From_____To:_____ Directly/ ☐ Indirectly ☐

How long have you known this applicant? _____

Is this applicant related to you by blood or marriage? Yes ☐ No ☐

From your personal knowledge, your appraisal of the applicant would be:

Rating Factors	Excellent	Very Good	Adequate	Below Par	Poor	Don't Know
Quality of Work						
Technical Knowledge						
Professional Attitude						
Professional Judgement						
Character & Reputation						

Please include any remarks you have regarding this applicant on a separate piece of paper and submit with this form.

Do you believe the applicant is qualified for registration? Yes ☐ No ☐

(If you marked "No" or "Don't Know," please explain on a separate sheet.) Don't Know ☐

I affirm under penalty of law that the foregoing statements and supporting documentation are true and correctto the best of my knowledge. I understand that submitting a materially false statement in connection with anapplication for registration is grounds for disciplinary action. Enter NA under Registration# if you are not a professional registrant.

Signature_____Date_____

Geologist Professional Registration#_____

Issue Date_____State_____

Place imprint of seal in the space to the right.

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ATTENTION

Effective July 20, 2011, the Arizona State Legislature modified A.R.S. § 41-1080, (Licensing and fingerprint clearance card eligibility; authorized presence; documentation; applicability; definitions) to require applicants for state licensure and licensure renewal to submit photographic identification with their applications to all state licensing boards and commissions. (See: H.B. 2102.)

This law does not apply to applicants who are citizens of foreign countries and do not need to reside in Arizona to use a state license. The law also does not apply to applicants who reside in other states or jurisdictions and hold a similar professional license in that state or jurisdiction and are not planning to reside in Arizona.

The Arizona State Board of Technical Registration understands that you may have already submitted documentation with your application for registration to the Board, verifying your lawful presence in the United States. However, unless you are exempt from the requirements of A.R.S. § 41-1080 as listed above, or you have already submitted a photograph in support of an application filed after March 2008; we request that you send us the required photograph to complete your registration/renewal process.

Please submit to the Board a "government issued document that contains (your) photograph," as soon as possible, so as not to delay the issuance or renewal of your registration.

The government issued documents you may submit include a copy of the following:

- An Arizona driver's license, issued after 1996, or an Arizona nonoperating identification license.
- A driver's license issued by a state that verifies lawful presence in the United States.
- A United States passport.
- A foreign passport with a United States visa.
- An I-94 form with a photograph.
- A United States citizenship and immigrations services employment authorization document or refugee travel document.
- A United States certificate of naturalization.
- A United States certificate of citizenship.

Please contact the Board if you have any questions or concerns. Thank you for your consideration.

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Military Status - A.R.S. § 32-4304(A)(4)

Effective July 1, 2022, a regulating entity that issues an occupational or professional license shall "track veteran and military spouse status of applicants". All state agencies shall report the information to the Governor's office on an annual basis.

It is requested that you provide the following information in order for the Arizona Board of Technical Registration to comply with A.R.S. § 32-4304(A)(4):

Are you active duty military?

- ☐ yes
- ☐ no
- ☐ I do not wish to answer

Are you a veteran?

- ☐ yes
- ☐ no
- ☐ I do not wish to answer

Are you the spouse of an active duty military individual?

- ☐ yes
- ☐ no
- ☐ I do not wish to answer

Are you the spouse of a veteran?

- ☐ yes
- ☐ no
- ☐ I do not wish to answer

Form 1: LONG FORM APPLICANT STATEMENT (revised)
REQUIRING SUBMISSION OF DOCUMENTATION OF STATUS

ARIZONA STATEMENT OF CITIZENSHIP
AND ALIEN STATUS FOR STATE PUBLIC BENEFITS
Arizona State Board of Technical Registration
Professional License and Commercial License

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of1996 (the "Act"), 8 U.S.C. § 62 , provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), non-immigrants, and certain aliens paroled into the United States are eligible to receive state or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes §1-501 requires, in general, that a person applying for a license must submit documentation to the licensing agency that satisfactorily demonstrates that the applicant is lawfully present in the United States.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III. Submit this completed form and copy of one or more documents that evidence your citizenship or alien status with your application for license or renewal .

SECTION I - APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____ DATE _____

TYPE OF APPLICATION (check one): _____ INITIAL APPLICATION _____ RENEWAL

TYPE OF LICENSE _____

SECTION II - CITIZENSHIP OR NATIONAL STATUS DECLARATION

Directions: Attach a legible copy of the front and the back (if any), of a document from the attached List A or other document that demonstrates U.S. citizenship or nationality. Name of document provided: _____

A. Are you a citizen or national of the United States? (check one) ❑ Yes ❑ No

B. If the answer is "Yes," where were you born? List city, state (or equivalent), and country
City _____ State (or equivalent) _____ Country or Territory _____

If you are a citizen or national of the United States, go to Section IV. If you are not a citizen or national of the United States, please complete Sections III and IV.

SECTION III - ALIEN STATUS DECLARATION

Directions: To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of the front, and back (if any), of a document from the attached List B or other document that evidences your status. A.R.S. §1-501. Name of document provided: _____

"Qualified Alien" Status [8 U.S.C. §§1621 (a)(1), -1641(b) and (c)]

❑ 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA).

❑ 2. An alien who is granted asylum under Section 208 of the INA.

- ❑ 3. A refugee admitted to the United States under Section 207 of the INA.

- ❑ 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.

- ❑ 5. An alien whose deportation is being withheld under Section 243(h) of the INA.

- ❑ 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

- ❑ 7. An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980).

- ❑ 8. An alien who is, or whose child or child's parent is, a "battered alien" or an alien subjected to extreme cruelty in the United States.

Non-immigrant Status (8 U.S.C. §1621(a)(2))

- ❑ 9. A non-immigrant under the Immigration and Nationality Act [8 U.S.C. §1101 *et seq*.] Non-immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C. §1101(a)(15).

Alien Paroled into the United States For Less Than One Year [8 U.S.C. §1621(a)(3)]

- ❑ 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA.

Other Persons (8 U.S.C. §1621(c)(2)(A) and (C))

- ❑ 11. A non-immigrant whose visa for entry is related to employment in the United States, or

- ❑ 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in the Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. §1901 et seq.];

- ❑ 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present (A.R.S. §1-501)

- ❑ 14. A person not described in categories 1-13 who is otherwise lawfully present in the United States.

PLEASE NOTE: The federal Personal Responsiblity and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. §1621(a).

SECTION IV - DECLARATION

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE _____ TODAY'S DATE _____

Attachment: Lists A and B Evidence of U.S. Citizenship, U.S. National Status, or Alien Status

03/28/08

ARIZONA STATEMENT OF CITIZENSHIP & ALIEN STATUS

All applicants must answer questions on the application regarding citizenship. A Xeroxed copy of a document that shows evidence of your citizenship or alien status MUST BE submitted with your application for licensure or renewal. See List A or List B.

LIST A

Evidence showing U.S. citizen or U.S. national status includes the following:
*If any of the following documents do not contain a photograph of the individual, the individual shall also present a government issued document that contains a photograph of the individual.

a. Primary Evidence:

(I) An AZ driver's license issued after 1996 or an AZ non-operating identification license
(2) A birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction); *
(3) A birth certificate or delayed birth certificate issued in any state, territory or possession of the U.S.; *
(4) A signed United States passport; current or expired;
(5) Report of birth abroad of a U.S. citizen (FS-240) (issued by the Department of State to U.S. citizens); A U.S. certificate of birth abroad *
(6) Certificate of Birth (FS-545) (issued by a foreign service post) or Certification of Report of Birth (DS-1350), copies of which are available from the Department of State; *
(7) Form N-550 or N-570, Certificate of Naturalization (issued by the Service through a Federal or State court, or through administrative naturalization after December 1990 to individuals who are individually naturalized; the N-570 is a replacement certificate issued when the N-550 has been lost or mutilated or the individual's name has changed);
(8) Form N-561, Certificate of Citizenship;
(9) Form I-197, United States Citizen Identification Card (issued by the Service until April 7, 1983 to U.S. citizens living near the Canadian or Mexican border who needed it for frequent border crossings) (formerly Form I-179, last issued in February 1974);
(10) Form I-873 (or prior versions), Northern Marianas Card (issued by the Service to a collectively naturalized U.S. citizen who was born in the Northern Mariana Islands before November 3, 1986);
(11) Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen (given to an individual born outside the United states who derives citizenship through a parent but does not have a FS-240, FS-545, or DS-1350); or *
(12))Form I-872 (or prior versions), American Indian Card with a classification code "KIC" and a statement on the back identifying the bearer as a U.S. citizen (issued by the Service to U.S. citizen members of the Texas Band of Kickapoo living near the U.S./Mexican border).
(13) A tribal certificate of lndian blood.*
(14) A tribal or bureau of lndian affairs affidavit of birth*

NOTE: SOCIAL SECURITY CARDS ARE NOT ACCEPTABLE DOCUMENTATION.

b. Secondary Evidence

If the applicant cannot present one of the documents listed in (a) above, the following may be relied upon to establish U.S. citizenship or U.S. national status;

(1) Religious record recorded in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction) within three 3 months after birth showing that the birth occurred in such jurisdiction and the date of birth or the individual's age at the time the record was made;
(2) Evidence of civil service employment by the U.S. government before June 1, 1976;
(3) Early school records (preferably from the first school) showing the date of admission to the school, the applicant's date and U.S. place of birth, and the name(s) and place(s) of birth of the applicant's parent(s);
(4) Census record showing name, U.S. nationality or a U.S. place of birth, and applicant's date of birth or age;
(5) Adoption finalization papers showing the applicant's name and place of birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917, American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Marian Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction), or, when the adoption is not finalized and the state or other U.S. jurisdiction listed above will not release a birth certificate prior to final adoption, a statement from a state or jurisdiction approved adoption agency showing the applicant's name and place of birth in one of such jurisdictions, and stating that the source of the information is an original birth certificate;
(6) Any other document that establishes a U.S. place of birth or otherwise indicates U.S. nationality (e.g., a contemporaneous hospital record of birth in that hospital in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);

c. Collective Naturalization

If the applicant cannot present one of the documents listed in (a) or (b) above, the following will establish U.S. citizenship for collectively naturalized individuals:

Puerto Rico:

- Evidence of birth in Puerto Rico on or after April 11, 1899 and the applicant's statement that he or she was residing in the U.S., a U.S. possession or Puerto Rico on January 13, 1941; or
- Evidence that the applicant was a Puerto Rican citizen and the applicant's statement that he or she was residing in Puerto Rico on March I, 1917 and that he or she did not take an oath of allegiance to Spain.

U.S. Virgin Islands:

- Evidence of birth in the U.S. Virgin Islands, and the applicant's statement of residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927;
- The applicant's statement indicating resident in the U.S. Virgin Islands as a Danish citizen on January 17, 1917 and residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927, and that he or she did not make a declaration to maintain Danish citizenship; or
- Evidence of birth in the U.S. Virgin Islands and the applicant's statement indicating residence in the U.S., a U.S. possession or territory or the Canal Zone on June 28, 1932.

Northern Mariana Islands (NMI) (formerly part of the Trust Territory of the Pacific Islands (TTPI)):

- Evidence of birth in the NMI, TTPI citizenship and residence in the NMI, the U.S., or a U.S. territory or possession on November 3, 1986 (NMI local time) and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time);
- Evidence of TTPI citizenship, continuous residence in the NMI since before November 3, 1981 (NMI local time), voter registration prior to January 1, 1975 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time); or
- Evidence of continuous domicile in the NMI since before January 1, 1974 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4 1986 (NMI local time). Note: If a person entered the NMI as a nonimmigrant and lived in the NMI since January 1, 1974, this does not constitute continuous domicile and the individual is not a U.S. citizen

d. Derivative Citizenship

If the applicant cannot present one of the documents listed in a or b above, the following may be used to make determination of derivative U.S. citizenship:

Applicant born abroad to two U.S. citizen parents: Evidence of the U.S. citizenship of the parents and the relationship of the applicant to the parents, and evidence that at least one parent resided in the U.S. or an outlying passion prior to the applicant's birth.

Applicant born abroad to a U.S. citizen parent and a U.S. non-citizen national parent: Evidence that one parent is a U.S. citizen and that the other is a U.S. non-citizen national, evidence of the relationship of the applicant to the U.S. citizen parent, and evidence that the U.S. citizen parent resided in the U.S., a U.S. possession, American Samoa or Swain's Island for a period of at least one year prior to the applicant's birth.

Applicant born out of wedlock abroad to a U.S. citizen mother: Evidence of the U.S. citizenship of the mother, evidence of the relationship to the applicant and, for births on or before December 24, 1952, evidence that the mother resided in the U.S. prior to the applicant's birth or, for births after December 24, 1952, evidence that the mother had resided, prior to the child's birth, in the U.S. or a U.S. possession for a period ofone year.

Applicant born in the Canal Zone or the Republic of Panama:

- A birth certificate showing birth in the Canal Zone on or after February 26, 1904 and before October 1, 1979 and evidence that one parent was a U.S. citizen at the time of the applicant's birth; or
- A birth certificate showing birth in the Republic of Panama on or after February 26, 1904 and before October 1, 1979 and evidence that at least one parent was a U.S. citizen and employed by the U.S. government or the Panama Railroad Company or its successor in title.

In all other situations in which an applicant claims to have a U.S. citizen parent and an alien parent, or claims to fall within one of the above categories, but is unable to present the listed documentation:

- If the applicant is in the U.S., the applicant should contact the local U.S. Citizenship and Immigration Service office for determination of U.S. citizenship;
- If the applicant is outside the U.S., the applicant should contact the State Department for a U.S. citizenship determination.

e. Adoption of Foreign-Born Child by U.S. Citizen

- If the birth certificate shows a foreign place of birth and the applicant cannot be determined to be a naturalized citizen under any of the above criteria, obtain other evidence of U.S. citizenship;
- Because foreign-born adopted children do not automatically acquire U.S. citizenship by virtue of adoption by U.S. citizens, the applicant should contact the local U.S. Citizenship and Immigration Service office for a determination of U.S. citizenship, if the applicant provides no evidence of U.S. citizenship.

f. U.S. Citizenship By Marriage
A woman acquired U.S. citizenship through marriage to a U.S. citizen before September 22, 1922. Provide evidence of U.S. citizenship of the husband, and evidence showing the marriage occurred before September 22, 1922.
Note: If the husband was an alien at the time of the marriage, and became naturalized before September 22, 1922, the wife also acquired naturalized citizenship. If the marriage terminated, the wife maintained her U.S. citizenship if she was residing in the U.S. at that time and continued to reside in the U.S.

g. A U.S. certificate of birth abroad*

h. A foreign passport with a U.S. Visa*

i. An 1-94 form with a photograph

j. A U.S. citizenship and immigration services employment authorization document or refugee travel document*

LIST B

Qualified Aliens, Nonimmigrant, and aliens paroled into U.S. for less than one year.

a. "Qualified Aliens"
Evidence of "Qualified Alien" status includes the following:
Alien Lawfully admitted for Permanent Residence
- *Form I-SS 1 (Alien Registration Receipt Card, commonly known as a "green card"); or
- Unexpired Temporary I-SS l stamp in foreign passport or on *I Form I-94.
Asylee
- *Form I-94 annotated with stamp showing grant of asylum under section 208 of the INA;
- *Form I-688B (Employment Authorization Card) annotated "274a.12 (a) (S)";
- *Form I-766 (Employment Authorization Document) annotated "AS";
- Grant letter from the Asylum Office of the U.S. Citizenship and immigration Service; or
- Order of an immigration judge granting asylum.
Refugee
- *Form I-94 annotated with stamp showing admission under § 207 of the INA;
- *Form I-688B (Employment Authorization Card) annotated "274a.12 (a) (3)"; or
- *Form I-766 (Employment Authorization Document) annotated "AS";
Alien Paroled Into the US. for at Least One Year
- *Form I-94 with stamp showing admission for at least one year under section 212(d) (S) of the INA. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.
Alien Whose Deportation or Removal was withheld
- *Form I-688B (Employment Authorization Card) annotated "274a.12 (a) (10)";
- *Form I-766 (Employment Authorization Document) annotated "A1O"; or
- Order from an immigration judge showing deportation withheld under §243(h) of the INA as in effect prior to April 1, 1997, or removal withheld under §241 (b) (3) of the INA.
Alien Granted Conditional Entry
- *Form I-94 with stamp showing admission under §203 (a) (7) of the INA;
- *Form I-688B (Employment Authorization Card) annotated "274a.12 (a) (3)"; or
- *Form I-766 (Employment Authorization Document) annotated "A3".
Cubanmaitian Entrant
- *Form I-SS I (Alien Registration Receipt Card, commonly known as a "green Card") with the code CU6, CU7, or CH6.
- Unexpired temporary I-SS I stamp in foreign passport or on *Form I-94 with the Code CU6 or CU7; or
- *Form I-94 with stamp showing parole as "Cuba/Haitian Entrant" under Section 212 (d) (S) of the INA.
Alien who has been Declared a Battered Alien or Alien Subjected to Extreme Cruelty
- U.S. Citizenship and Immigration Service petition and supporting documentation

b. Nonimmigrant
Evidence of "Nonimmigrant" status includes the following:
- *Form I-94 with stamp showing authorized admission as nonimmigrant

c. Alien Paroled into U.S. for less than One year
- *Form I-94 with stamp showing admission for less than one year under section 212 (d) (S) of the INA

d. A foreign passport with a U.S. visa

e. An I-94 form with a photograph.

f. A U.S. citizenship and immigration services employment authorization document or refugee travel document.